



Griswold Housing Authority

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Minutes of meeting of
The Griswold Housing Authority
Monday, March 25, 2013
McCluggage Manor, 11:00 a.m.

Salute to the flag.

Roll Call

Members present: Don Walsh, Joan Hoar, Theresa Blanchard, Leo Bordeleau, and Gary Rondina. Also present, Paul Brycki, Executive Director of Griswold Housing Authority. Also present: Residents from McCluggage Manor.

Minutes of previous meeting: Regular Meeting of March 4th, 2013:

Don Walsh made a motion to waive the reading of the minutes. Joan Hoar seconded it. All were in favor. Motion passed. Joan Hoar made a motion to accept the minutes as presented. Gary Rondina seconded it. All were in favor. Motion passed.

Treasurer's Report for January 31, 2013:

The only report available at this time was from January 31, 2013. The motion was made by Joan Hoar to accept the Treasurer's Report as presented. Gary Rondina seconded it. All were in favor. Motion passed.

Director's Report

1. Larry Wagner and Associates – Paul Brycki handed out the notice of bid for the Ashland Manor general improvements and renovations for Phase III. There will be a mandatory Pre-Bid conference at Ashland Manor on Thursday, April 4, 2013 at 11am.
2. Vacant Apartments – There are four vacant apartments; two at Ashland Manor, one of which is designated for Handicapped, and one is regular. At McCluggage Manor, there are two vacant apartments. Michael Andrzejick will be moving in to the Handicapped apartment next month.
3. David Holmes, Phase III at Ashland Manor- David Holmes will be at the Ashland Manor Pre-Bid conference on April 4th, 2013. David is ready to get started on the project.
4. New Facility – No update.

Any Old Business:

1. Property fence update: Within two weeks, Paul Brycki and David Bogle will clean up the site line where the fence will go. The contractor will then install the fence.
2. Legal Right Project (Tara): Paul Brycki handed out the new Request for an Accommodation. The Board reviewed it and Paul Brycki explained to the Board that he had the Housing Authority Attorney review it. He reported that the Attorney recommended that the Board approves this request. Leo Bordeleau made a motion to approve the Request for an Accommodation, Joan Hoar seconded it. All were in

- favor. Motion passed.
3. Repair Trash and Recycling fence- Repairs will be completed at the same time that the property fence is installed.

Any New Business:

1. McCluggage Manor Parking lot- The residents and the Board had a discussion about how to maximize the utilization of the parking lot and updating the Handicapped Parking places to be in compliance with the new American Disabilities Act (ADA) regulations.

Any Other Business Properly Coming before the Authority:

Adjournment

Joan Hoar made the motion to adjourn the meeting at 11:50 a.m. It was seconded by Don Walsh. All were in favor. Motion passed.

Respectfully submitted,

Paul Brycki
Executive Director
Griswold Housing Authority