



Griswold Housing Authority

230 Taylor Hill Road
Griswold, CT 06351
Phone & Fax (860) 376-4516



Minutes of meeting of
The Griswold Housing Authority
Monday, May 21, 2012
McCluggage Manor, 11:00 a.m.

Salute to the flag.

Roll Call

Members present: Theresa Blanchard, Joan Hoar, Leo Bordeleau, Don Walsh, and Gary Rondina. Also present, Paul Brycki, Executive Director of Griswold Housing Authority.

Minutes of previous meeting: Meeting of Monday, April 23, 2012:

Leo Bordeleau made a motion to waiver the reading of the minutes. Gary Rondina seconded it. All were in favor. Motion passed. Gary Rondina made a motion to accept the minutes as presented. Joan Hoar seconded it. All were in favor. Motion passed.

Treasurer's Reports from April 30, 2012:

Joan Hoar made the motion to accept the Treasurer's Report as presented. Gary Rondina seconded it. All were in favor. Motion passed.

Director's Report

1. David Holmes, architect – The committee had a tour of the Windsor Locks and Glastonbury Housing Authorities to view updated construction ideas. The committee also had a tour of congregate homes and assisted living housing.
2. Larry Wagner and Associates – Larry Wagner and Associates are finalizing Phase III application for Ashland Manor.
3. Vacant Apartments – There are three total vacant apartments; one at McCluggage Manor, and two at Ashland Manor.
4. New Facility – The Board of Finance in the Town of Griswold included \$100,000.00 into their 2012-2013 fiscal year budget.
5. Energy Grant – Completed.

Any Old Business:

1. Arnold Ladd- Joan Hoar discussed the finalization of Mr. Ladd's eviction process.
2. Theresa Talbot (pets) – Leo Bordeleau continues to be working with Paul Brycki to create a pet policy. So far, there is a draft, after holding a workshop in May. Paul Brycki will forward the draft of the pet policy to Attorney John Fitzgerald for review.
3. Recertifications of Tenants' Income- The last phase of this is taking place. Paul

Brycki will be putting out a letter the last week of May to all residents indicating any changes in rent. The new rent changes take effect July 1, 2012.

4. Bylaws, Updated Lease Agreements, and Updated Applications- Paul Brycki has collected some examples of bylaws, updated applications, and updated lease agreements, which he will forward to Attorney John Fitzgerald for review.

New Business

No new business.

Any Other Business Properly Coming before the Authority:

1. Leo Bordeleau made a motion to bring up the payment of Attorney John Fitzgerald's bill for Mr. Ladd's eviction case. Joan Hoar seconded the motion. All were in favor. Motion passed. The bill was discussed by the Board. Leo Bordeleau made a motion to pay the bill for the legal services related to Mr. Ladd's eviction case. Joan Hoar seconded it. All in favor. Motion passed.

Adjournment

Joan Hoar made the motion to adjourn the meeting at 12:10 p.m. It was seconded by Gary Rondina. All were in favor. Motion passed.

Respectfully submitted,



Paul Brycki
Executive Director
Griswold Housing Authority