



Griswold Housing Authority

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Minutes of meeting of
The Griswold Housing Authority
Tuesday, October 27, 2014
McCluggage Manor, 11:00 a.m.

Salute to the flag.

Roll Call

Members present: Don Walsh, Joan Hoar, Leona Minski, and Gary Rondina (Chairman.) Also present Paul Brycki, Executive Director of Griswold Housing Authority, Kevin Skulczyck, Griswold First Selectman, Jim Bonnie, and residents: Bob Kowal and Tara Ingraham. Absent: Leo Bordeleau

Minutes of previous meetings Regular Meeting of Monday, September 23, 2014: Joan Hoar made a motion to waiver the reading of the minutes. Don Walsh seconded it. All were in favor. Motion passed. Don Walsh made a motion to accept the minutes as presented. Don Walsh seconded it. All were in favor. Motion passed.

Treasurer's Reports from May 31, 2014, June 30, 2014, July 31, 2014, August 31, 2014, and September 30, 2014:

Leona Minski made a motion to approve the May 31, 2014 Treasurer's report as presented. Don Walsh seconded the motion. All were in favor. Motion passed.

Joan Hoar made a motion to approve the June 30, 2014 Treasurer's report as presented. Leona Minski seconded it. All were in favor. Motion passed.

Don Walsh made a motion to approve the July 31, 2014 Treasurer's report as presented. Leona Minski seconded it. All were in favor. Motion passed.

Joan Hoar made a motion to approve the August 31, 2014 Treasurer's report as presented. Leona Minski seconded it. All were in favor Motion passed.

Treasurer's report from September 30, 2014 was not available at this time.

Director's Report:

1. Larry Wagner and Associates – The First Selectman, Kevin Skulczyck, reported that he will be having a meeting with Larry Wagner and Associates on Thursday, October 31, 2014 at 2:30 pm. They will be discussing the Community Block Grant for McCluggage Manor.
2. Vacant Apartments – There are three vacant apartments; two at Ashland Manor and one at McCluggage Manor. GHA is working on filling the vacancies.

3. David Holmes, Phase III Ashland Manor- completed.
4. New Facility, Phase I- GHA talked about the Pre-Development Grant.
5. David Holmes, Phase I, McCluggage Manor- David will be working on the bid documents to get them out to bid in December 2014.

Any Old Business:

1. Enforcement of Violations: Mrs. Billings got married and is no longer able to live in her apartment due to violating the contract. Kristina St. John had a visitor that brought a dog, which was running around, without being on a leash. The Board discussed a joint meeting with the attorney on enforcing these violations. Paul Brycki will schedule this meeting.
2. Apartment Inspections- GHA has the inspection reports from Ashland and McCluggage Manors. GHA reviewed them. Paul Brycki will follow-up with another inspection to make sure that the violations are taking care of.
3. RFQ Design Services, McCluggage Manor- GHA will get an RFQ written up and advertised within a couple of weeks.
4. Contract for Pre-Development Money- The Board reviewed the contract and the changes that were suggested by Glen Gordon, the Attorney for the Board. It is all set to be signed. Don Walsh made the motion to sign the contract. Leona Minski seconded it. All were in favor. Motion passed.

Any New Business:

1. New Computer- Kevin Skulczyck suggested that the GHA consults with the Town's Computer provider to assess the needs. Paul Brycki also suggested Steve, The Computer Guy, who is a Griswold resident. Paul will follow-up for an estimate with him as well.
2. Ashland Manor, new tractor- Paul Brycki told the Board that GHA will be purchasing a new tractor for Ashland Manor. The approximate cost will be about \$10,000.00.
3. 2015 Schedule of Meetings- Joan Hoar filled out the 2015 Schedule of Meetings from the Town Clerk's office. Paul Brycki will submit them to the Town Hall.

Public Forum:

The Board decided that there was an excess of item swapping taking place in the Community Room, causing a mess. Therefore, GHA will be notifying residents via letter that this will no longer be permitted.

Any Other Business Properly Coming before the Authority

None.

Adjournment

Don Walsh made the motion to adjourn the meeting at 12:07 p.m. It was seconded by Joan Hoar. All were in favor. Motion passed.

Respectfully submitted,

Paul Brycki
Executive Director
Griswold Housing Authority