



Griswold Housing Authority

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Minutes of meeting of
The Griswold Housing Authority
Monday, October 28, 2013
McCluggage Manor, 11:08 a.m.

Salute to the flag.

Roll Call

Members present: Don Walsh, Joan Hoar, Leo Bordeleau and Gary Rondina (acting chairperson.) Also present, Paul Brycki, Executive Director of Griswold Housing Authority and Ron Lynch Jr. (participant)

Minutes of previous meeting: Regular Meeting of Monday, September 23, 2013:

Joan Hoar made a motion to waiver the reading of the minutes. Don Walsh seconded it. All were in favor. Motion passed. Leo Bordeleau made a motion to accept the minutes as presented. Joan Hoar seconded it. All were in favor. Motion passed.

Treasurer's Report:

There were no available treasurer's reports at this time.

Director's Report

1. Larry Wagner and Associates – Larry Wagner and Associates continue to work on Phase III of Ashland Manor.
2. Vacant Apartments – There are five vacant apartments; four at Ashland Manor and one at McCluggage Manor. The four at Ashland Manor will be left vacant during the construction phase. The McCluggage vacancy will be prepared for rental.
3. David Holmes, Phase III at Ashland Manor- Phase III is moving along smoothly. They are currently working on the Asbestos removal for the hatches at Ashland Manor. David Holmes continues to work with Eagle Environmental for preparing bid documents for the ceilings.
4. New Facility –No new updates.

Any Old Business:

1. Apartment Inspections- Apartment inspections were completed by Joan Hoar, Don Walsh, and Gary Rondina. The apartments were found to be satisfactory.
2. Applications for new commission members- Paul Brycki received one inquiry after the opening was posted in the Norwich Bulletin two times and also in The Reminder. Paul Brycki will continue to work on finding a new commission member.
3. Matching Grants, Jewett City Savings Bank- The grant recipients will be notified by December of 2013.

New Business

1. Consultant Services- Paul Brycki is scheduled to meet with Elliott Stone about consulting services for McCluggage Manor.
2. Christmas Party- The Board had a discussion about the Christmas party. The date for the party will be on December 13, 2013, Friday, at 1pm, at McCluggage Manor. Joan Hoar is the chairperson for the event. Don Walsh will be the co-chairperson of the event.

Any Other Business Properly Coming before the Authority:

Paul Brycki asked for the Board to bring up Eagle Environmental Inc. The topic is: Phase I/Environmental site assessment for Griswold Housing Authority at McCluggage Manor. The motion was made by Joan Hoar to discuss Eagle Environmental proposal. Leo Bordeleau seconded the motion. All were in favor. Motion passed. Paul Brycki discussed the proposal and explained to the Board that in order to receive any grant, that Phase I is required by the State of Connecticut. Don Walsh made a motion to proceed with the Environmental site assessment. Joan Hoar seconded the motion. All were in favor. Motion passed.

Adjournment

Don Walsh made the motion to adjourn the meeting at 11:50 a.m. It was seconded by Leo Bordeleau. All were in favor. Motion passed.

Respectfully submitted,

Paul Brycki
Executive Director
Griswold Housing Authority