



Town of Griswold



**Board of Finance
Regular Meeting Minutes
February 16, 2016
7:00PM
Town Hall Meeting Room**

APPROVED MINUTES

1. Roll Call/Call to Order: The meeting was called to order at 7:00 PM

Board of Finance Members Present:

Scott Davis - Chairman
Brian Baker – Vice Chairman
Peter Dorff
Gary Levy
Gail Rooke-Norman
Dan Webster
John Wolkowski

Also Present

Erik Christensen, Director of Finance
Jeannette Bell, Recording Secretary
2 Other People

2. Public Forum

N. Higgins – Congratulated the Board of Finance members on their election. He also spoke in favor of having two Public Forums.

J. Barnie – Raised concern regarding the retention with the fire departments. He also feels there is a need for a Human Resources person.

3. Approval of Minutes

a. December 15, 2015 Regular Meeting Minutes

MOTION: D. Webster made a **motion** that was seconded by P. Dorff to approve the minutes as presented. All in favor; **motion carried.**

b. January 12, 2016 Special Meeting Minutes

MOTION: D. Webster made a **motion** that was seconded by B. Baker to approve the minutes as presented. All in favor with P. Dorff abstaining; **motion carried.**

4. New Business

a. Finance Director Monthly Report

E. Christensen stated the revenues collected to date thus far are \$25,275,779.88

which is 77.08% of budgeted revenues. He stated there are no major concerns other than the previously discussed reduction in Pilot money and transportation grant money. E. Christensen stated the expenditures recorded to date are \$18,143,151.06 or 55.33% of budgeted expenditures. He also stated he sees no major concerns for expenditures at this time.

b. Discussion and possible action on finalizing FY 16/17 budget calendar.

MOTION: D. Webster made a **motion** that was seconded by G. Levy to approve the FY 16/17 budget calendar as presented. All in favor; **motion carried.**

c. Discussion and possible action on FY 16/17 budget.

E. Christensen stated he is projecting approximately \$300,000 more in Revenue than last year. He stated the State revenues are based on the Governor's proposed budget which is subject to change after the legislators discuss it. E. Christensen also stated we are expecting an increase of about \$100,000 for tuition revenue due to the anticipated increase in sending students per the Board of Education. The main factor for this is we are now accepting students from Sprague. There is still no word on the Grand List but it is expected to be completed by the end of the month. E. Christensen stated there should be an increase in the Grand List. S. Davis reiterated that the Board of Finance is looking for no more than a 2% increase for all Departments.

5. Any Other Business

Discussion ensued regarding the retention issues with the fire departments as brought up in the Public Forum. The Board of Finance agrees it is a potential issue; however it is up to the Board of Selectman to address the concern.

6. Public Forum

J. Barnie – Would like E. Christensen to gather a turnover list for the fire departments.

N. Higgins – Would like to see more women in the fire department. He also liked the way the meeting was conducted.

7. Adjournment

MOTION: G. Levy made a **motion** that was seconded by D. Webster to adjourn the meeting at 7:42 PM. All in favor; **motion carried.**

Respectfully Submitted,

Jeannette Bell
Recording Secretary