



Town of Griswold

Board of Finance
Special Meeting
March 01, 2016
7:00 PM

Town Hall Meeting Room
APPROVED MINUTES



1. Roll Call/Call to Order: The meeting was called to order at 7:00 PM

Board of Finance Members Present:

Scott Davis - Chairman
Brian Baker – Vice Chairman
Peter Dorff
Dan Webster
J. Wolkowski

Board of Finance Members Absent:

G. Levy
G. Rooke-Norman

Also Present:

Erik Christensen, Director of Finance
Jeannette Bell, Recording Secretary
Jim Barnie, Capital Improvement Committee
1 Member of the Press
4 Other People

2. Old Business

a). Discussion and possible action on the Fiscal Year 16-17 Budget.

E. Christensen stated the Grand List was completed and the increase was 1.7 Million.

8501 – Capital Expenditures – J. Barnie outlined the department budget. J. Barnie stated the total Capital Budget is at \$968,388 which is a 2% increase from the previous year. He stated the five year plan has been approved by the Capital Committee and the Board of Selectman. His suggestion was to try to budget needed items over a longer period of time in order to lessen the impact on the current budgets. He noted the two fuel tanks at the school which need to be replaced by the year 2019 at a cost of \$100,000 each.

4103 – Contributions – J. Wolkowski recused himself at 7:23. B. Jusseaume and J. Demicco outlined the request for the Slater Library. They are asking for the proposed \$85,000 contribution as in the previous year. It was noted that The Town of Lisbon contributes \$20,000 to the library. J. Wolkowski returned at 7:38. E. Christensen outlined the additional requests for contributions stating they all remained the same as last year with the exception of the snowflake festival which was increased \$100.

1101- Finance - E. Christensen outlined the department budget. **5101B – Finance Director** – Line item was increased by \$12,519 due to contract being signed with comp time no longer accruing. **5120A – Purchasing Agent Salary** – The line item was eliminated due to R. Grabowski retiring and the Finance Department taking over the purchasing. **5402 – Finance and Accounting** – Decreased \$7,000 due to the reduction in audit fees. **5407 – Technology Maintenance** – Decreased \$700 based on previous expenses.

1301 – Treasurer – E. Christensen outlined the department budget. **5125 – Treasurer Salary** – Small increase in line item otherwise everything else stayed the same.

4201 – Uncas Health District – E. Christensen outlined the department budget. The total budget has a slight decrease of \$278.

4202 – Public Health Nursing – E. Christensen outlined the department budget. **5234 – Building Repairs** - \$2,000 transferred to the Youth Center Budget.

7101 – Emergency and Contingency – E. Christensen outlined the department budget. There is an increase of \$50,000 to cover any increases in the union contract.

7201 – Fringe Benefits – E. Christensen outlined the department budget. He stated there are no changes from the previous year.

8101 – Debt Retirement – E. Christensen outlined the department budget. The total department budget has decreased by \$159,537. He also stated the audit on the school should be completed by October.

- 3) **Adjournment: MOTION:** D. Webster made a motion that was seconded by P. Dorff to adjourn. There was no discussion. All in favor; Motion carried. S. Davis adjourned the meeting at **7:54PM.**

Respectfully Submitted,

**Recording Secretary
Jeannette Bell**