



Town of Griswold



**Board of Finance
Regular Meeting Minutes
March 15, 2016
7:00PM
Town Hall Meeting Room**

APPROVED MINUTES

1. Roll Call/Call to Order: The meeting was called to order at 7:00 PM

Board of Finance Members Present:

Scott Davis - Chairman
Brian Baker – Vice Chairman
Peter Dorff
Gary Levy
Gail Rooke-Norman
Dan Webster
John Wolkowski

Also Present

Erik Christensen, Director of Finance
Jeannette Bell, Recording Secretary
Richard Grabowski, Tax Collector
Susan Rourke, Interim Superintendent
9 Other People

2. Public Forum

S. Davis asked if there was anyone who wished to speak. No one came forward.

3. Approval of Minutes

a. February 16, 2016 Regular Meeting Minutes

MOTION: P. Dorff made a **motion** that was seconded by D. Webster to approve the minutes as presented. All in favor; **motion carried.**

b. February 25, 2016 Special Meeting Minutes

MOTION: P. Dorff made a **motion** that was seconded by D. Webster to approve the minutes as presented. All in favor; **motion carried.**

c. March 1, 2016 Special Meeting Minutes

MOTION: P. Dorff made a **motion** that was seconded by D. Webster to approve the minutes as presented. All in favor; **motion carried.**

4. New Business

a. Discussion and possible action on suspense list presented by the Tax Collector.

R. Grabowski stated the uncollected taxes on the suspense list total \$36,414.77. He also stated these are still collectible and will be actively pursued by the collection agency. The receivable needs to be removed as an asset for accounting purposes. **MOTION:** G. Rooke-Norman made a **motion** that was seconded by P. Dorff to accept the suspense list as presented. All in favor; **motion carried.**

b. Board of Education FY 20165-2017 Budget Presentation.

S. Rourke began the presentation by explaining teaching is more than just about education. She stated it is also about teaching children how to succeed in life. She explained the original budget increase was at 5.50% when the process started back in December 2015. After several cuts to the budget it currently stands at an increase of 2.62%. She explained that any further cuts would affect existing programming and course offerings. She also stated she expects 10-15 students from Sprague to be coming into the High School at a tuition rate of \$11,500 each. There is also an additional 19 special education students who have moved into the district this year. This will be a total of 42 new special education students since the start of the school year with varying degrees of services required. She stated the key budget drivers are Salaries at 62% and Benefits at 18%. Property Services, Transportation, Insurance, Communication and Tuition make up 14% of the budget. Supplies/Equipment, Dues/Fees amount to 4% and Purchased Services at 2%.

c. Finance Director monthly report.

E. Christensen stated the Revenues collected to date are \$26,176,935 which is 79.83% of budgeted revenues. He stated we have collected a lot of back taxes recently and are \$40,707 higher than budgeted. This is primarily due to the recent properties slated for tax sales and the owners coming in to pay their taxes. E. Christensen stated the Expenditures to date are \$20,738,744 or 63.21% of budgeted expenditures. He also stated there are three new line items over extended. He stated all departments appear to be in good shape with no major concerns at this time.

5. Any Other Business

S. Davis asked for a **motion** to add to Any Other Business the discussion to add the Pledge of Allegiance to the agenda at the beginning of meetings.

MOTION: G. Rooke-Norman made a **motion** that was seconded by B. Baker to add to any other business the discussion regarding adding the pledge of allegiance to the agenda at the beginning of meetings. All in favor; **motion carried.**

MOTION: G. Rooke-Norman made a **motion** that was seconded by B. Baker to add The Pledge of Allegiance to the agenda at beginning of every Board of Finance meeting. All in favor with the exception of J. Wolkowski opposing; **motion carried.**

6. Any Other Business

J. Barnie – He was pleased to see the Pledge of Allegiance being added to the meeting. He also wished more people would have come to the meeting tonight. He also appreciates the increase in Capital Funding.

7. Adjournment

MOTION: D. Webster made a **motion** that was seconded by P. Dorff to adjourn the meeting at 8:47 PM. All in favor; **motion carried.**

Respectfully Submitted,

Jeannette Bell
Recording Secretary