



Town of Griswold

**Board of Finance
Special Joint Meeting with the
Board of Selectmen
March 23, 2009
6:00pm
Town Hall Meeting Room**



MINUTES

- 1. Roll Call/Call to Order:** S. Merchant, Sr. called the meeting to order at 6:04pm.

Members Present:

Steve Merchant, Sr. – Chairman
Joe Przylucki, Jr. – Vice Chairman
Peter Dorff
Alan Geer – arrived at 6:40 pm
Gail Rooke-Norman
Daniel Webster
John Wolkowski

Also Present:

Philip Anthony, First Selectman – arrived at 6:10 pm
Steve Mikutel, Selectman – arrived at 6:25 pm
Kathy Maxwell, Director of Finance
Keleigh Baretincic, Recording Secretary
Approximately 20 interested townspeople

- 2. New Business:** None

- 3. Old Business:**

- a. Discussion and possible action on the proposed 2009-2010 Fiscal Year Budget as forwarded from the Board of Selectmen:** The BOF discussed the following items relative to the 2009-2010 Fiscal year Budget:
 - Revenue is down considerably from last year
 - 1303-5101f: The person in this position has submitted a letter of retirement to the Board of Selectmen. The BOF asked K. Maxwell to analyze the figures based on making the position part time in nature for a 19 ½ hour work week.
 - K. Maxwell presented the proposed budget adjustments totaling \$428,000.00 in cuts.
 - D. Webster asked what the savings would be if all employees were on the same insurance plan. K. Maxwell will get the figures.

(Continued, Page 2)

Continued from page 1, item 3a...

- There was discussion regarding the possibility of pay freezes for all employees, union and non union personnel. The BOF agreed that it wanted to keep requests to the employees as cordial as possible. **MOTION:** J. Przulucki motioned and was seconded by D. Webster to ask the Board of Selectmen to ask all union, non-union and elected officials excluding Board of Education employees to voluntarily forgo pay raises for the upcoming fiscal year. There was a note that some personnel, although not union, are contractual. There was no further discussion. All in favor; **motion carried.**
 - K. Maxwell will figure out the possible savings of an across the board pay freeze.
 - The BOF discussed the \$80,000.00 for 3201-5702. The money is allocated for repairs to the Ashlyn Street Bridge. The BOF moved the money from line item, 3201-5702 to 8501.
 - S. Mikutel stated that the Board of Selectmen have recommended non-emergency capital projects be postponed.
 - The BOF discussed 4103/UCFS and the contributions that UCFS makes to the community.
 - The BOF discussed 4103-5613.
 - The BOF cut 1303-5408A Mapping to \$0.00
 - 8501-5711A: the BOF cut both bridge projects to \$50,000.00 each.
 - 8501-5710V, General Road Projects: the BOF cut this line item to \$100,00.00
 - 2201-5513 Ambulance: the BOF brought this item to \$95,712.00, the level it was funded during the 2008-2009 FY
 - 2201-5523 Hydrants: K. Maxwell will look into this item.
 - The BOF directed K. Maxwell to move items, 5301-5622 Legion baseball, 5301-5622B Youth Football and 5301-5624 LL Baseball/Soccer/Basketball to the contribution portion of the budget.
 - P. Anthony will speak to Lisbon and Voluntown regarding space for the Griswold Summer Recreation program which is currently displaced due to the school construction.
 - The BOF discussed that Town fees should be set by the Finance Department rather than the individual department to insure proper revenue generation.
 - 2401-5234 Building Repairs was lowered to \$500.00
 - 2401-5236 Maintenance was lowered to \$500.00
 - 6101-5120I was lowered to \$5,000.00
- b. **Discussion and possible action on an extension for the American Ambulance Bundle Billing agreement:** After a discussion pertaining to the cost benefits of the American Ambulance proposal. Bill Cyzmr from the American Legion Ambulance (ALA) in Griswold was present and offered to accept a zero budget increase for the ALA for FY09-10. K. Maxwell clarified that the legal opinion from Town Attorney Murtha & Cullina offices states that the Town can utilize the Emergency Contingency more than once for the same line item.

(Continued, Page 3)

Continued from page 2, item 3b...

MOTION: J. Przylucki motioned and was seconded by J. Wolkowski to transfer \$8,500.00 from Emergency Contingency 7101-5850 to American Ambulance line item 2201-5513 to cover the cost of the remainder of the current year's bundle billing agreement with American Ambulance for paramedic services to the Town of Griswold. There was no discussion. All in favor; **motion carried.**

4. **Adjournment: MOTION:** J. Przylucki motioned and was seconded by J. Wolkowski to adjourn. There was no discussion. All in favor; **motion carried.** S. Merchant adjourned the meeting at 8:00 pm.

Respectfully Submitted,

**Keleigh Baretincic
Recording Secretary**