



Town of Griswold

Board of Finance
Special Meeting
March 28, 2011
7:00pm



Town Hall Meeting Room
UNAPPROVED MINUTES

1. Roll Call/Call to Order: The meeting was called to order at 7:05 pm

Board of Finance Members Present:

Steve Merchant, Sr. – Chairman
John Wolkowski
Peter Dorff
Al Geer
Gail Rooke-Norman (*arrived at 7:08pm*)
Dan Webster

Absent:

Joe Przylucki, Jr. – Vice Chairman

Also Present:

Barbara Crouch, Director of Finance
Jaimee O'Neill-Eaton, Asst. Bookkeeper
Theresa Madonna, Third Selectman
Phil Anthony, First Selectman
Elizabeth Dorff, Chair, Board of Education
Stuart Norman, Jr., Vice Chair, Board of Education
Dr. Paul Freeman, Superintendent of Griswold Schools
Holly McCalla, Business Manager, Griswold Schools
Todd Babbitt, Director of Public Works, Fire Chief – Griswold Fire Dept
Robert Smith, Fire Chief - AA Young Fire Dept
Ryan Aubin, Director of Youth and Family Services and Parks and Recreation
Brian Baker, Capital Improvements Committee
6 other persons

2. Old Business

a) Discussion and possible action on the Fiscal Year 2011-2012 Budget

- i. Capital Improvements** B. Baker presented for the Capital Improvements Committee. The Committee is requesting \$1,905,000 - 26% for Public Safety, 47% for Public Works, and 27% for the Board of Education. The proposal included a three year plan for the replacement of the Griswold High School roof, the replacement of two fire apparatus for Jewett City Fire Department and the refurbishment of one for Griswold Fire Department. It also included replacing a truck and building a maintenance garage for the Board of Education, and a road reconstruction plan by public works.
- ii. Public Works Department** No discussion or action.
- iii. Parks and Recreation** R. Aubin presented his budget request for Parks and Recreation. The proposed budget reflects decreases in four line items, including \$11,100 from line item 9202-101-5301-550 Town Subsidy for Summer Recreation. It also reflects a \$2500 decrease in line item 5120-101-5301-550 Contractual

Temporary and Occasional, and a \$2750 decrease in 5407-101-5301-550 Technology Maintenance. A \$10,000 salary increase has been requested, for the Director, due to the additional responsibility of overseeing all Town parks and recreation programs.

- iv. **Youth and Family Services** R. Aubin presented his budget requests for Youth and Family Services. The proposal reflects a slight decrease of \$219 in 5426-101-5302-550 Transfer to Youth Fund from Fiscal Year 2010-2011. This transfer goes to paying for Youth Center facility rental, utilities, programming, and part time staffing. The proposed budget also reflects a \$618 salary increase for the Director.
- v. **Any other department or division** No discussion or action.

3. **Adjournment: MOTION:** A. Geer made a **motion** that was seconded by J. Wolkowski to adjourn. There was no discussion. All in favor; **motion carried**. S. Merchant, Sr. adjourned the meeting at 9:28 pm.

Respectfully Submitted,

Acting Recording Secretary
Jaimee O'Neill-Eaton