



Town of Griswold

Board of Finance
Regular Meeting
April 17, 2012
7:00 PM



Town Hall Meeting Room
APPROVED MINUTES

1. **Roll Call/Call to Order: The meeting was called to order at 7:00 PM**

Board of Finance Members Present:

Steve Merchant, Sr. – Chairman
John Wolkowski
Peter Dorff
Daniel Webster
Gail Rooke-Norman
Brian Baker
Scott Davis

Also Present:

Erik Christensen, Director of Finance
Jaimee O'Neill, Recording Secretary
Philip Anthony, First Selectman
John DiIorio, Interim Superintendent, Griswold Public School
Holly McCalla, Business Manager, Griswold Public Schools
Elizabeth Dorff, Chair, Board of Education
Stuart Norman, Vice Chair, Board of Education
Yvonne Palasky, Board of Education
Valerie Grills, Board of Education
Susan Rourke, Principal, Griswold Elementary School
Robert Hanson, Assistant Chief, Jewett City Fire Dept.
Paul Brycki, Griswold Housing Authority
Leslie Kornosewicz, Assessor
Bill Czmyr, Griswold Ambulance
Eleven other persons

2. **APPROVAL OF MINUTES**

a) **MOTION:** P. Dorff made a motion that was seconded by D. Webster to approve the minutes from March 20, 2012, March 29, 2012 and April 3, 2012, with the condition that B. Baker be marked present on the March 29, 2012 minutes. **The motion passed unanimously.**

3. **NEW BUSINESS**

a) **Discussion and possible action on transferring \$4,370 from Assessor Health Insurance line item 1303-5145 to Assessor Technology Maintenance line item 1303-5407 for the purchase of new computers.** The Assessor spoke on behalf of this request. She stated that there are four computers that need to be replaced, one has died completely, and the other three were purchased in 2001 and are due to be replaced. The money for the replacements will come out of the Health Insurance, which was over budgeted. **MOTION:** G. Rooke-Norman made a motion that was seconded by J. Wolkowski to approve the appropriation. **The motion passed unanimously.**

b) **Finance Director's Monthly Report.** *A copy of said report is available in the*

Finance Office. The Finance Director spoke on the current year's revenues and expenditures. The revenue shortfall is looking a little better, expecting it to be around \$660,000. Expenditures are at 68.4%, which is \$375,000 under budget.

- c) **Discussion and possible action on the Fiscal Year 2012-2013 Budget.**
- i. P. Brycki spoke on behalf of Griswold Housing Authorities request for \$100,000. Discussion followed. **MOTION:** G. Rooke-Norman made a motion that was seconded by D. Webster to add \$100,000 to the Capital Budget for Griswold Housing Authority. **The motion passed unanimously.**
 - ii. After much discussion the Board of Finance made the following changes:
 - **MOTION:** D. Webster made a motion, which was seconded by S. Davis to reduce the School Maintenance Garage line item in the Capital Budget to zero. **The motion passed with D. Webster, S. Davis, B. Baker, J. Wolkowski, and G. Rooke-Norman in favor, and P. Dorff opposed.**
 - **MOTION:** P. Dorff made a motion, which was seconded by J. Wolkowski, to reduce the High School Roof Replacement line item in the Capital Budget to \$150,000. **The motion passed with P. Dorff, J. Wolkowski, G. Rooke-Norman, and D. Webster in favor, and B. Baker and S. Davis opposed.**
 - **MOTION:** G. Rooke-Norman made a motion, which was seconded by B. Baker, to reduce the Board of Education's budget by \$300,000 to \$24,881,847, to recognize potential health insurance savings. **The motion passed with G. Rooke-Norman, B. Baker, D. Webster, and J. Wolkowski in favor, and P. Dorff and S. Davis opposed.**
 - **MOTION:** B. Baker made a motion, which was seconded by S. Davis, to reduce the Health Insurance line items in the General Government budget by \$20,000 to recognize potential health insurance savings. **The motion passed with B. Baker, S. Davis, D. Webster, J. Wolkowski, and G. Rooke-Norman in favor, and P. Dorff opposed.**
 - **MOTION:** G. Rooke-Norman made a motion, which was seconded by D. Webster, to reduce the Assistant Assessor position to part time, which affected the Assistant Assessor Salary, Health Insurance, FICA, and Pension line items. **The motion passed with G. Rooke-Norman, J. Wolkowski, D. Webster, S. Davis, and B. Baker in favor, and P. Dorff opposed.**
 - **MOTION:** D. Webster made a motion, which was seconded by G. Rooke-Norman, to reduce the Rotating Secretary line item (5120-1201) to zero. **The motion failed with D. Webster and G. Rooke-Norman in favor and B. Baker, S. Davis, P. Dorff, J. Wolkowski opposed.**
 - **MOTION:** G. Rooke-Norman made a motion, which was seconded by B. Baker, to reduce the Rotating Secretary line item (5120-1201) to \$1,000, which affected the Contractual Temp and Occasional, and FICA line items. **The motion passed with G. Rooke-Norman, B. Baker, S. Davis, and J. Wolkowski in favor, and P. Dorff and D. Webster opposed.**
 - **MOTION:** D. Webster made a motion, which was seconded by P. Dorff, to require the Selectmen to submit mileage reports in order to be reimbursed for travel. **The motion passed with D. Webster, P. Dorff, J. Wolkowski, S. Davis, and B. Baker in favor, and G. Rooke-Norman opposed.**
 - **MOTION:** G. Rooke-Norman made a motion, which was seconded by D.

Webster, to require the Dog Warden to submit mileage reports in order to be reimbursed for travel. **The motion passed unanimously.**

- **MOTION:** G. Rooke-Norman made a motion, which was seconded by J. Wolkowski, to eliminate the Town Planner position, which affected the Regular Full Time Payroll salary, Health Insurance, FICA, and Pension line items in the Planning and Community Development budget. **The motion passed with G. Rooke-Norman, J. Wolkowski, D. Webster, B. Baker and S. Davis in favor, and P. Dorff opposed.**
- **MOTION:** P. Dorff made a motion, which was seconded by G. Rooke-Norman, to add \$50,000 to the Planning budget for regional planner services and any expenses associated with it. **The motion passed unanimously.**
- **MOTION:** B. Baker made a motion, which was seconded by D. Webster, to reduce line item 5513-2201 Griswold Ambulance to \$20,000. **The motion passed with B. Baker, D. Webster, J. Wolkowski, and G. Rooke Norman in favor, and S. Davis and P. Dorff opposed.**
- **MOTION:** D Webster made a motion, which was seconded by B. Baker, to reduce the library to \$66,000. J. Wolkowski recued himself. **The motion failed with D. Webster and B. Baker in favor, and S. Davis, G. Rooke-Norman, and P. Dorff opposed.**
- **MOTION:** G. Rooke-Norman made a motion, which was seconded by B. Baker, to reduce the following contributions: TVCCA to \$2,000, SE CT Enterprise Region to \$500, Women’s Center to \$500, Veteran’s Council to \$1,500, Ashland Park transfer to \$1,500. **The motion passed unanimously, with J. Wolkowski abstaining.**
- **MOTION:** B. Baker made a motion, which was seconded by D. Webster, to reduce the Slater Library donation by \$15,000. **The motion failed with B. Baker and D. Webster in favor, P. Dorff, S. Davis, and G. Rooke-Norman opposed, and J. Wolkowski abstaining.**
- **MOTION:** D. Webster made a motion to reduce the Selectman Secretary’s salary to 2% of last year’s budget number. **The motion died on the floor.**
- **MOTION:** G. Rooke-Norman made a motion, which was seconded by P. Dorff, to reduce the postage line item (5212-1303) in the Assessor’s budget to \$3,000. **The motion passed unanimously.**
- **MOTION:** G. Rooke-Norman made a motion to reduce the Tipping Fees line item (5425A-3204) in the Transfer Station budget to \$45,000. **The motion died on the floor.**
- **MOTION:** S. Davis made a motion, which was seconded by D. Webster, to reduce the Town Counsel line item (5400-1701) in the Legal department to \$45,000. **The motion passed unanimously.**
- **MOTION:** G. Rooke-Norman made a motion, which was seconded by S. Davis, to reduce the Slater Library to \$82,000. **The motion passed with G. Rooke-Norman, S. Davis, B. Baker and D. Webster in favor, P. Dorff opposed, and J. Wolkowski abstaining.**
- **MOTION:** G. Rooke-Norman made a motion, which was seconded by D. Webster, to reduce the High School Roof Replacement line in the Capital budget to \$10,000. **The motion passed unanimously.**
- **MOTION:** G. Rooke-Norman made a motion, which seconded by J. Wolkowski, to reduce the Advertising line items (5204D, E, and F-6101) in the Planning department by \$500 each. **The motion passed**

unanimously.

- **MOTION:** B. Baker made a motion, which was seconded by D. Webster, to reduce the Postage line item (5212-1101) in the Finance department to \$3,800. **The motion passed unanimously.**
- **MOTION:** B. Baker made a motion, which was seconded by S. Davis, to reduce the Advertising line item (5204-1201) in the Selectmen's budget to \$5,000. **The motion passed unanimously.**
- **MOTION:** G. Rooke-Norman made a motion, which was seconded by P. Dorff, to reduce the Service Contracts line item (5406-3301) in the Building department's budget to \$1,250. **The motion passed unanimously.**

iii. **MOTION:** D. Webster made a motion, which was seconded by P. Dorff, to send the budget, as is, to Annual Town meeting on May 7th, 2012 at 7:00 PM, at Griswold Middle School. **The motion passed unanimously.**

4. **Adjournment: MOTION:** D. Webster made a **motion** that was seconded by J. Wolkowski to adjourn. There was no discussion. All in favor; **motion carried.** S. Merchant, Sr. adjourned the meeting at 11:54 PM.

Respectfully Submitted,

Acting Recording Secretary
Jaimee O'Neill