



Town of Griswold

Board of Finance
Regular Meeting
August 17, 2010
7:00pm



Town Hall Meeting Room MINUTES

1. **Roll Call/Call to Order: The meeting was called to order at 7:00pm**

Board of Finance Members Present:

Steve Merchant, Sr. – Chairman
Alan Geer
John Wolkowski
Peter Dorff
Daniel Webster

Absent:

Joe Przulucki, Jr. – Vice Chairman
Gail Rooke-Norman

Also Present:

Barbara Crouch, Director of Finance
Richard Grabowski, Tax Collector
William Czmyr, Griswold Ambulance
Six other persons

2. **Approval of Minutes**

- a. **MOTION:** A. Geer made a motion that was seconded by J. Wolkowski to approve the minutes of May 18, 2010 as presented. **The motion passed unanimously.**
- b. **MOTION:** J. Wolkowski made a motion that was seconded by A. Geer to approve the minutes of May 25, 2010 as presented. **The motion passed unanimously.**
- c. **MOTION:** D. Webster made a motion that was seconded by P. Dorff to approve the minutes of June 17, 2010 as presented. **The motion passed unanimously.**

3. **NEW BUSINESS**

- a. **The Finance Director presented her report.** *A copy of said report is available in the Finance Office.*
- b. The Finance Director presented a list of line item transfers. **MOTION:** P. Dorff made a motion that was seconded by A. Geer to authorize the line item transfers (attached to these minutes). **The motion passed unanimously.**

Line Item Transfers – FY 2010

From	To	Amount
5101B-1101-510	5101I-1101-510	\$ 21.11
5203-1101-510	5202-1101-510	190.00
5101-1201-510	5202A-1201-510	35.19
5120-1401-510	5210-1401-510	269.90
5202-1501-510	5414-1501-510	33.19
5228-1802-510	5226-1802-510	39.82
5501-2201-520	5120-2201-520	7.01
5517-2201-520	5515-2201-520	132.81
5234-2401-520	5230-2401-520	138.13
5110A-3201-530	5110-3201-530	617.37
5214-3201-530	5120T-3201-530	25.00

5228A-3201-530	5228B-3201-530	326.20
5703-3201-530	5516-3201-530	209.69
5422-3204-530	5424-3204-530	364.00
5422-3204-530	5424A-3204-530	13,198.75
5101F-3301-530	5101-3301-530	59.96
5120-3301-530	5238-3301-530	240.00
5105-4102-540	5120-4102-540	207.40
5230-4102-540	5232-4102-540	130.37
5220-4201-540	5101-4201-540	101.50
5226-4201-540	5101F-4201.540	190.06
5410-4201-540	5155-4201-540	273.33
5212-4201-540	5242-4201-540	138.56

c. The Board discussed the request from American Legion Community Ambulance d.b.a. Griswold Ambulance to appropriate \$19,800 to cover increase of both medical supplies and fuel costs. The Board heard information from William Czmyr. **MOTION:** D. Webster made a motion that was seconded by A. Geer to table the request until the Board of Finance received more information from Griswold Ambulance. **The motion passed unanimously.**

d. Discussion and possible action on letter received from the Tax Collector and the Town Clerk. The Board heard Richard Grabowski, Tax Collector. **MOTION:** A. Geer made a motion that was seconded by J. Wolkowski to table the request of re-authorizing the \$700 longevity benefit for the Town Clerk and the Tax Collector until the Board of Finance received more information on the status of the 2009-2010 Fiscal Year. **The motion passed unanimously.**

e. Appointment of a member of the Board of Finance to serve on the Space Needs Committee. The Board discussed the formation of the Space Needs Committee. **MOTION:** A. Geer made a motion that was seconded by D. Webster to appoint J. Wolkowski as the Board of Finance's Representative on the Space Needs Committee. **The motion passed unanimously.**

4. OLD BUSINESS:

a. Investment Policy: J. Wolkowski volunteered to serve on the committee to create an investment policy and G. Rooke-Norman was volunteered to serve on said committee.

b. Policy and Procedure Manual: The members of the Board of Finance will contact the Finance Director on their availability to serve on this committee.

5. Adjournment: MOTION: A. Geer made a **motion** that was seconded by J. Wolkowski to adjourn. There was no discussion. All in favor; **motion carried.** S. Merchant adjourned the meeting at 8:30 pm.

Respectfully Submitted,

Acting Recording Secretary
Barbara R. Crouch