



Town of Griswold

**Board of Finance
Regular Meeting
December 15, 2009
7:00pm**

Town Hall Meeting Room



MINUTES

1. **Roll Call/Call to Order:** S. Merchant called the meeting to order at 7:00 pm.

Members Present:

Steve Merchant, Sr. – Chairman
Joe Przylucki, Jr. – Vice Chairman
John Wolkowski
Alan Geer – arrived at 7:30 pm
Peter Dorff
Daniel Webster
Gail Rooke-Norman

Also Present:

Barbara Crouch, Director of Finance
Keleigh Baretincic, Recording Secretary
Three (3) interested persons

2. **Approval of Minutes:**

November 17, 2009 Regular Meeting Minutes: MOTION: J. Wolkowski motioned and was seconded by P. Dorff to accept the November 17, 2009 Regular Meeting Minutes as presented. There was no discussion. J. Przylucki abstained. (*A. Geer was not present for this vote*) S. Merchant, J. Wolkowski, P. Dorff, D. Webster and G. Rooke-Norman voted in favor; **motion carried.**

3. **New Business:**

- a. **Election of Officers: MOTION:** D. Webster motioned and was seconded by G. Rooke-Norman to elect the current officers to the same seats on the Board of Finance; Steve Merchant, Sr., as Chairman and Joseph Przylucki, Jr. as Vice Chairman. There was no discussion. (*A. Geer was not present for this vote*) All in favor; **motion carried.**
- b. **Finance Director Monthly Report:** B. Crouch reviewed her and discussed the contents with the Board of Finance (BOF). She also noted that projected revenues are down and may continue to slide, should the Governor institute a call back on funds previously appropriated to municipalities. The BOF also discussed bonding timelines, the sale of bonds and the Town's bond rating. **No action taken.**
- c. **Discussion on 2010 Budget Meeting Schedule:** The BOF reviewed the Board of Selectman's budget schedule as well as the possibility of setting up a schedule to meet with department heads regarding their budget requests. **No action taken.**

4. Old Business:

- a. Discussion on the School Building Project Equipment Line Item Transfer:** B. Crouch and S. Merchant explained that the BOF need not take any action on this item as had previously been discussed. B. Crouch noted that technically the building project need only insure that the bottom line does not exceed to approved amount, they do not need permission from the BOF for line item transfers. **No action taken.**

5. Any Other Business:

- a. There was discussion regarding the payment methods for the Board of Education Special Education Special Education students, including students who may attend Griswold Schools as tuition students from other Towns. **No Action taken.**
- b. There was discussion regarding the decision by the Board of Selectmen to not charge a building fee to the Connecticut Municipal Electrical Cooperative (CMEEC) for a generator that they are installing at 4 Water Street in Jewett City. **No Action taken.**

- 6. Adjournment: MOTION:** J. Przulucki motioned and was seconded by J. Wolkowski to adjourn. There was no discussion. All in favor; **motion carried.** S. Merchant adjourned the meeting at 7:45 pm.

Respectfully Submitted,

**Keleigh Baretincic
Recording Secretary**