



Town of Griswold

28 Main Street
Griswold, CT 06351

Board of Selectman
Special Meeting
Friday February 5, 2010
9:30 am



MINUTES

1. **Call to Order:** P. Anthony called the meeting to order at 9:39 am.

Members Present:

Philip Anthony, First Selectman
Steve Mikutel, Second Selectman – *arrived at 9:40 am*
Theresa Madonna, Third Selectwoman

Also present:

Barbara Crouch, Finance Director
Keleigh Baretincic, Recording Secretary – *arrived at 11:00 am*
Two members of the Press

2. **Discussion and possible action on the Fiscal Year 2010-2011 Draft Budget:**

- Richard Grabowski, Tax Collector, presented the Tax Collector Department Request for the FY 2010-2011. He presented a 4% salary increase over last year's budget, due to the fact that he took a zero % salary increase last year. The increase would also serve to cover future costs associated with retirement in this line item. He also noted that the joint server for the Tax Collector and tax Assessor is in need of an upgrade, which would be \$5,695.00 plus installation costs. Additionally the hard drives will need to be updated, which could be done over the course of several years. R. Grabowski also suggested adding Steps to the Union contracts as a cost savings measure as employees accrue seniority. The BOS discussed the Tax Collector's collection rate. The BOS discussed Town Hall supplies, as R. Grabowski is in charge of ordering Town Hall supplies.
- Due to the fact that the Tax Assessor was unable to attend due to illness, R. Grabowski gave the Board of Selectmen (BOS) a letter from the Assessor outlining her budget request. The BOS reviewed the letter from L. Kornosewicz. The BOS will discuss the requests with L. Kornosewicz at the next Special BOS meeting when L. Kornosewicz will be present.
- Road Superintendent Todd Babbitt was present and reviewed his budget proposal for The Department of Public Works as well as the Griswold Volunteer Fire Department, of which he is the Chief. T. Babbitt noted that the employee salary line item was left at last year's figures, since the current contract has expired and negotiations are ongoing. His salary included a request for a 2% increase.
- Town Clerk Ellen Dupont presented her budget request. E. Dupont reviewed each line item. The BOS discussed the cost of adding new ordinances to the Code Book.
- Parks & Recreation Director and Youth Services Coordinator presented his request to the BOS. The BOS discussed recent changes to how Parks and recreation operates. The BOS discussed the request from R. Aubin for a 6% increase. The BOS discussed Parks and Recreation and Youth Services revenues.

(Continued, Page 2)

Continued from Page 1, item 2...

- Town Planner Carl Fontneau presented his budget proposal and explained his request line by line, including fees associated with continuing certification requirements for his position, legal advertising fees as well as detailing information on the Economic Development Commission.
- Building Inspector/Wetlands Enforcement Officer/Zoning Enforcement Officer, Peter Zvingilas was present and gave an overview of his departmental budget request. The BOS discussed vacation coverage for the Building Office as well as the demotion line item.
- B. Crouch will make any line item changes discussed during the meeting.
- L. Kornosewicz will present her budget request at next Friday's Special Meeting.
- Also present will be any other department requesting funding for the 2010/2011 Fiscal Year. B. Crouch will contact all and schedule times.

- 3. Adjournment: MOTION:** S. Mikutel motioned and was seconded by T. Madonna to adjourn. There was no discussion. All in favor; **motion carried.** P. Anthony adjourned the meeting at 11:40 am.

Respectfully Submitted,

Keleigh Baretincic
Recording Secretary