



Town of Griswold

28 Main Street
Griswold, CT 06351



**Board of Selectman
Special Meeting
Selectmen's Meeting Room
Wednesday, February 17, 2016
1:30 PM**

MINUTES

1. **Call to Order/Roll Call** – Meeting was called to order at 1:30 PM by Kevin Skulczyk, First Selectman

Members Present: Kevin Skulczyk, First Selectman
Steve Merchant Sr., Second Selectman
Martin McKinney Jr., Third Selectman

Others Present: Erik Christensen, Finance Director
Lisa M. Wood, Executive Assistant
1 interested citizen

MOTION: Motion was made by M. McKinney, seconded by S. Merchant, to open discussion on the finalization of the proposed budget. **Motion carried unanimously.**

2. **Finalization of proposed budget** – E. Christensen went over the numbers as they stand now. He noted the only changes he received since the last meeting was Todd's updated salary numbers and he put in \$1,000 for meeting and dues for the Senior Center. K. Skulczyk suggested we have a line item in there for the Sr. Center Building project.

Building department budget was cut by reducing the Building Official salary to part-time at \$41,513, same as the current year and putting over time back to \$10,000. FICA, pension and health insurance also went down. Supply request was dropped down to \$3,233 to bring the department budget to no more than 2% increase.

Selectmen's budget was over the 2% and it is the largest budget request, other than public works, with the most responsibility. It has been reviewed by the Finance Director and the Board members the travel for all Selectmen was cut to \$1 and there were no suggestions for further cuts.

Revenue Collector budget was at 2% but the insurance was increased due to the unknown of insurance for the employee who will be replacing the Tax Collector, putting the budget just over 2% increase.

Town Clerk budget was over and a cut was made to the Town Clerk salary and put in

at \$57,263 and FICA and pension came down as a result. The cut brought the department percentage increase down to 1.81%.

Legal budget was over, but it was agreed there is really no way to cut the cost.

Emergency Services budget was over and both chiefs agreed to 2% for the operating expenses but was not willing to come down on the requested increase for retentions. It was mentioned again to look into the fee that is going to be charged to JCFD for electricity. After much discussion it was decided to cut each requested retention increase by \$2,500. The overall proposed department budget comes to a 2.76% increase.

Public Works proposed department budget came in at a 7.32% increase. This included the salary increase for the Road Superintendent and the creation of a new full time Light Truck Driver position. The proposed additional full-time position was cut and it was changed to two split seasonal at \$13,000 each. This brings the proposed department budget down to a 2.36% increase.

Contributions were over. Library funding request came in unchanged at \$85,000. UCFS was decided to remain at the \$5,000.

Youth and Family Services is over the 2% at 4.15% by \$2,000 because building repairs were moved to that department.

Emergency Contingency is increased to cover any allotted contractual union needs.

Animal Control was reduced to \$1,000 for travel. Internet cost for cameras was removed at \$1,000. It was discussed adding \$500 in for garbage. Total departmental budget proposed is under a 2% increase.

The overall budget presented for the General Government was under \$2,369.

MOTION: Motion was made by K. Skulczyck, seconded by S. Merchant, to send the General Government budget of \$7,298,997 forward to the Board of Finance.
Motion carried unanimously.

3. Adjournment

MOTION: Motion was made by M. McKinney, seconded by S. Merchant, to adjourn the meeting at 2:28 PM. **Motion carried unanimously.**

Respectfully Submitted,

Lisa M. Wood,
Executive Assistant