



Town of Griswold

28 Main Street
Griswold, CT 06351



**Board of Selectman
Special Meeting
Selectmen's Meeting Room
Wednesday, February 19, 2014
4:30 PM**

APPROVED MINUTES

1. **Call to Order/Roll Call** – Meeting was called to order at 4:36 by First Selectman, Kevin Skulczyck

Members Present: Kevin Skulczyck, First Selectman
Steve Mikutel, Second Selectman
Philip Anthony, Third Selectman

Others Present: Lisa M. Wood, Executive Assistant
Erik Christensen, Finance Director

2. **Discussion and possible action, as requested by the Finance Director, on the current policy for his position regarding the use of flex time** – E. Christensen commented he currently has to use any flex time used during the same week it is earned. He noted in weeks, such as this, when he has three night meetings, and is extremely busy, there is no way he can use it. It does not makes sense for him to say, this week, just not come in on Friday because he has to use his flex time. As a result he is often losing it. He also noted he will be down an employee in his office as she is starting a new position, and will also prohibit him from being able to use flex time. He gets straight time so does not anticipate accumulating a lot but is looking for the flexibility. It was agreed by all selectmen that there needs to be a cap on the amount of hours.

MOTION: Motion was made by P. Anthony, seconded by S. Mikutel, to approve the request by the Finance Director, Erik Christensen to adjust his use of flex time to accumulate to a 40 hour cap. **Motion carried unanimously.**

- 3. Discussion and possible action on 2014/2015 departmental budgets** – It was discussed in breaking the Senior Center and Social Services budget into two departments to allow for the hiring of a part-time person for the Social Services department., rather than increasing the current part-time to full time. The union contract does not allow two-part-time employees in one department. This would be a part-time union position. Both P. Anthony and S. Mikutel were against the creation of this position as a union position. K. Skulczyck noted he did meet with union representation to explore some other options and they were agreeable to hiring another part-time person if the departments were separated and if it was a union position. Since that is not the way the BOS wants to go K. Skulczyck will continue to pursue other possible avenues. The budget for this department will remain as one budget at this point.

Board of Finance 1101 – E. Christensen noted he increased overtime payroll to \$1250 to allow for the new assistant bookkeeper to be allowed to do minutes for the Board of Finance meetings. It doesn't make since to pay his salary for him to do minutes during the day. Previously, the minutes have been being done by the assistant bookkeeper only at budget time. No further changes were made.

Board of Selectman 1201 – Bicentennial Celebration line was put in at \$10 to secure the line item.

It was agreed to figure in a 2.5% salary increase for any non-union employee.

Assessor 1303 - It was noted to change Elected Officials under the Assessor's budget to Assessment Appeals.

Town Clerk 1501 - Health insurance went down, due to Jaimee transferring there and taking the insurance buyout and the longevity was added in for her.

Emergency Services 2201- It was decided to cut AA Young VFD to \$94,200 as that is the same as what Griswold VFD is requesting. Ambulance service was cut to \$90,000 as that is what the BOS has put forth in the past and then uses that as a point to go forward.

Animal Control 2401 – An additional line item was added, temporary and occasional, of \$500, to allow a backup person when the ACO is away.

Contributions 4103 - It was agreed to decrease Safe Futures from their request of \$3000 to \$1500. It was noted they are a good service and provided services to 314 Griswold residents last year. The large increase request for Children First Griswold and UCFS was debated. It was mentioned that both organizations do great work and Children First Griswold do get a dollar for dollar match. The consensus was the service provided by both organizations is great, however, that big of an increase cannot be supported and cutting it is difficult. Last year UCFS serviced 1411 Griswold residents. It was agreed to decrease UCFS request to \$5000. It was agreed to decrease Children First Griswold request to \$6000.

K. Skulczyck noted Patrick McCormick of Uncas Health District is going to take another look at our cost based on population figures.

Parks and Recreation 5301 – It was noted to leave the Town Event Payroll in for \$4000. They will also have the bicentennial events to help with.

It was noted that the issue of Capital Improvements still needs to be addressed as well as possibly the Senior Center budget.

MOTION: Motion was made by S. Mikutel, seconded by P. Anthony, to adopt the budget with the changes discussed tonight, with the exception of the Capital Improvements budget. **Motion carried unanimously.**

4. Adjournment

MOTION: Motion was made by P. Anthony, seconded by S. Mikutel, to adjourn the meeting at 5:54 PM. **Motion carried unanimously.**

Respectfully Submitted,

Lisa M. Wood,
Executive Assistant