



Town of Griswold

28 Main Street
Griswold, CT 06351



Board of Selectman
Special meeting
Friday, February 20, 2009
Town Hall Meeting Room
9:00 am

1. **Call to Order:** P. Anthony called the meeting to order at 9:00 am.

Members Present:

Philip Anthony, First Selectman
Steve Mikutel, Second Selectman
Anne Hatfield, Third Selectwoman

Also Present:

Keleigh Baretincic, Recording Secretary
Debra Dossett-Robinson, Acting Finance Director
Richard Grabowski, Tax Collector
Megan Bard, Reporter/New London Day

2. **Discussion and possible action on the Fiscal Year 2009-2010 Draft Budget:** The Board of Selectmen (BOS) discussed the proposed draft budget for fiscal year 2009-2010. The BOS agreed that its goal for the proposed budget was to be able to present it with a zero mil increase. The BOS reviewed the budget line item by line item; the following changes were made to the proposed budget:

- Discussion online item 5101 B: the BOS will leave this item for the time being and may revisit it. There is no written contract, as the person declined the contract.
- 1101-5203 Education & Training: cut from \$1,200.00 to \$900.00 (-\$300.00)
- 1101-5208 Annual Report: cut from \$1,500.00 to \$1,000.00 (-\$500.00)
- 1210-5110 Overtime Payroll: cut from \$14,500.00 to \$10,000.00 (-\$4,500.00)
- The following line items, (the BOS salaries) were left at a zero increase over fiscal year 2008/2009 by the Board, each of who offered the zero increase in salary voluntarily:
 - Line item 1201-5125A First Selectman-Elected Official
 - Line item 1201-5125B Second Selectman – Elected Official
 - Line Item 1201-5125C Third Selectman – Elected Official
- D. Robinson will look into line item 1101-5420 Contracted Services
- 1201-5202A First Selectman Meetings: cut from \$2,000.00 to \$1,500.00 (-\$500.00)
- 1201-5213 School Building Committee: cut from \$2,000.00 to \$1,500.00 (-\$500.00)
- 1201-5221 Town Historian: cut from \$200.00 to \$100.00 (-\$100.00)
- BOS discussed item 1201-5404B Workers Compensation Municipal Insurance: D. Robinson will look into the contract with MIRMA who the Town recently switched to from CIRMA, as the MIRMA figure seems high.
- 1201-5502 Connecticut Conference of Municipalities: Dept request \$7,110.00, the same as last year
- 1201-5546 CT Council of Small Towns: cut from \$925.00 to \$0.00 (-\$925.00)
- 1302-5200 Tax Collector Travel: cut from \$600.00 to \$450.00 (-\$150.00)

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- 1302 -5200D Tax Assessor Travel: cut from \$500 to \$450.00 (-\$50.00)
- 1401-5120 Contractual Temporary and Occasional: cut from \$33,000.00 to \$30,000.00 (-\$3,000.00)
- 1401-5200F Registrars Travel: cut from \$400.00 to \$250.00 (-\$150.00)
- 1401-5202 Meetings and Dues: cut from \$2,000.00 to \$1,500.00 (-\$500.00)
- 1401-5205 Annual Canvas: cut from \$500.00 to \$200.00 (-\$300.00)
- 1501-5412 Town Clerk/Indexing and Recording: cut from \$28,000.00 to \$27,000.00 (-\$1,000.00)
- 1701-5120F Labor Legal Matters: cut from \$20,000.00 to \$19,000.00 (-\$1,000.00)
- 1701-5400 Town Council: cut from \$50,000.00 to \$49,000.00 (-\$1,000.00)
- 1801-5101 Part Time Custodian: The BOS noted that this position should have a written note limiting it to under 20 hours per week
- 1801-5226 Telephone: cut from \$14,000.00 to \$12,000.00 (-\$2,000.00)
- 1801-5228 Electricity: cut from \$25,000.00 to \$23,000.00 (-\$2,000.00)
- 1802-5228 Pachaug Electricity: cut from \$900.00 to \$800.00 (-\$100.00)
- 1803-5236 Town Garage Maintenance: cut from \$2,000.00 to \$1,400.00 (-\$600.00)

The BOS left off discussing code 2201 and on. It will revisit the remaining items at its next regularly scheduled meeting on February 24, 2009.

3. **Adjournment:** S. Mikutel motioned and was seconded by A. Hatfield to adjourn. There was no discussion. All in favor; motion carried. P. Anthony adjourned the meeting at 10:15 am.

Respectfully Submitted,

Keleigh Baretincic
Recording Secretary