



Town of Griswold
Board of Selectmen
Special Meeting
March 7, 2013
4:00 PM
Downstairs Meeting Room
28 Main Street, Jewett City



APPROVED MINUTES

1. **Call to Order/Roll Call** – Meeting was called to order at 4:02 PM by Philip E. Anthony, First Selectman

Members Present: Philip E. Anthony, First Selectman
Steve Mikutel, Second Selectman
Donald Hill, Third Selectman

Others Present: Lisa M. Wood, Executive Assistant
Todd Babbitt, Road Superintendent
1 interested citizen

2. **Approval of Minutes**

- a. **February 26, 2013 - Special Meeting Minutes**
- b. **February 26, 2013 – Regular Meeting Minutes**
- c. **February 28, 2013 – Special Meeting Minutes**

MOTION: Motion was made by S. Mikutel, seconded by D. Hill, to approve the minutes of the February 26, 2013 Special Meeting, February 26, 2013 Regular Meeting and the February 28, 2013 Special Meeting. **Motion carried unanimously.**

3. **Correspondence - None**

4. **New Business**

- a. **Discussion and possible action on tax refunds as presented by Rich Grabowski, Tax Collector**

MOTION: Motion was made by D. Hill, seconded by S. Mikutel, to accept the tax refunds as presented by Rich Grabowski, Tax Collector. **Motion carried unanimously.**

- b. Discussion and possible action on previously distributed material concerning a Town Charter/Town Manager form of government** – D. Hill commented he would like more review and research done on the topic and suggested having a committee formed. P. Anthony commented he would like to see a committee to review also, but after the legislative body reviews the material. P. Anthony suggested the Board bring forth any suggestions they have regarding the sample ordinances and what the Board would like to see in the form of a charter. S. Mikutel commented he has not yet reviewed the material and is not committed to moving forward until we have defined the issue better.

- c. Discussion and possible action authorizing a resolution allowing the First Selectman to sign a contract for the Connecticut State Library Historic Documents Preservation Grant**

MOTION: Motion was made by S. Mikutel, seconded by D. Hill to authorize a resolution allowing the First Selectman to sign a contract with the Connecticut State Library for a Historic Documents Preservation Grant. **Motion carried unanimously.**

- d. Discussion and possible action authorizing a resolution allowing the First Selectman to sign Master Municipal Agreement for Construction Projects between the State of Connecticut and the Town of Griswold** – P. Anthony commented this is a standard agreement which is a new process meant to expedite any projects with the state.

MOTION: Motion was made by D. Hill, seconded by S. Mikutel, to authorize a resolution allowing the First Selectman to sign Master Municipal Agreement for Construction Projects between the State of Connecticut and the Town of Griswold. **Motion carried unanimously.**

5. Old Business

- a. Discussion and possible action on creating a Sick Time Drive policy** – S. Mikutel suggested bringing this forward to the town attorney for review. D. Hill commented this is done in the town of N. Stonington, if it were a sick bank, it would be a problem. P. Anthony agreed with S. Mikutel in referring the item to the town labor attorney, but also agreed with D. Hill, in that it is not anything we are taking away or giving, it is a donation from staff member to staff member.

MOTION: Motion was made by S. Mikutel, seconded by D. Hill, to refer this proposed policy to the town labor attorney for his/her review and comment. **Motion carried unanimously.**

6. Public Forum - None

7. Adjournment

MOTION: Motion was made by S. Mikutel, seconded by P. Anthony, to adjourn the meeting at 4:18 PM. **Motion carried unanimously.**

Respectfully Submitted,

**Lisa M. Wood,
Executive Assistant**