



Town of Griswold

Board of Selectman
Regular Meeting
March 9, 2010
6:30 pm
Town Hall Meeting Room



MINUTES

1. **Call to Order/Roll Call:** P. Anthony called the meeting to order at 6:30 pm.

Present:

Philip Anthony, First Selectman
Steve Mikutel, Second Selectman
Theresa Madonna, Third Selectwoman

Also present:

Barbara Crouch, Finance Director
Keleigh Baretincic, Recording Secretary
14 Interested Persons

2. **Approval of Minutes:**

- a. **February 23, 2010 Regular Meeting Minutes:** **MOTION:** S. Mikutel motioned and was seconded by T. Madonna to approve the February 23, 2010 Regular Meeting Minutes as presented. **DISCUSSION:** T. Madonna noted that page 3, item 7, third bullet should reflect the following correction: the word *hot*, should be replaced with the word *hit*. There were no further corrections and no further discussion. All in favor of the amended minutes; **motion carried.**
- b. **February 26, 2010 Special Meeting Minutes:** **MOTION:** S. Mikutel motioned and was seconded by T. Madonna to approve the February 26, 2010 Special Meeting Minutes as presented. There was no discussion. All in favor; **motion carried.**

3. **Correspondence: Sent/Received**

- a. **Letter dated February 25, 2010 from Director of Health Albert G. Gosselin, M.D.:** The Board of Selectmen (BOS) reviewed the letter from Albert G. Gosselin, M.D. and publicly thanked Albert Gosselin, M.D. for his service to the Town. **No action taken.**
- b. **Letter dated February 26, 2010 from Erika Bevis requesting a re-appointment to the Griswold Commission on Aging:** The Board of Selectmen (BOS) will take this item up under Any Other Business. **No action taken.**
- c. **Letter dated February 26, 2010 from Attorney George Kennedy requesting a re-appointment to the Griswold Commission on Aging:** The Board of Selectmen (BOS) will take this item up under Any Other Business. **No action taken.**
- d. **Letter dated February 23, 2010 from Superintendent of Schools Dr. Paul Freeman re: Insurance discussions:** The BOS will take up the matter under Any Other Business.

4. **New Business**

- a. **Discussion and possible action to authorize the First Selectman to sign a contract for Banking Services with Jewett City Savings Bank:** B. Crouch noted that although the BOS had chosen the Jewett City Savings Bank in 2008 after going out to bid for banking services, but no contract had been signed. The contract would cover the remaining 18 months of the agreed up time frame.

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MOTION: S. Mikutel motioned and was seconded by P. Anthony to authorize the First Selectman to sign a three year contract for Banking Services with Jewett City Savings Bank; with a contract start date of April 7, 2008. **Discussion:** The BOS discussed the bid procedure and the opportunity that Jewett City Savings bank had to review the other bidders bid documents and adjust their bid. B. Crouch noted that it was her understanding that all the bidders were given that opportunity, but only Jewett City Savings Bank accepted this opportunity. There was no further discussion. All in favor; **motion carried.**

b. Discussion and possible action to authorize the First Selectman to sign a change order form for Middle School Field lights: School Building Committee Member Peter Dorff explained the change order. The change order would re-charge the field lights and score board at the high school and repair lights in the parking lot and includes a 5% Construction Managers fee. There would be no increase to the Guaranteed Maximum Price (GMP). **MOTION:** T. Madonna motioned and was seconded by S. Mikutel to authorize the First Selectman to sign a change order form for Middle School Field lights. There was no discussion. All in favor; **motion carried.**

c. Executive Session to discuss applicants for the Assistant Assessor vacancy: MOTION: T. Madonna motioned and was seconded by S. Mikutel to enter into executive session to discuss applicants for the Assistant Assessor vacancy. There was no discussion. All in favor; **motion carried.**

The BOS entered into executive session at 6:44 pm.

The BOS exited executive session at 6:55pm

5. Old Business

a. Discussion and possible action on a recommendation from Planning and Zoning for the consideration of the discontinuance of several unimproved Town roads: Town Planner Carl Fontneau was present and reviewed the portions of road(s) proposed to be discontinued. He noted that the proposed discontinuances would help limit the Town's liability. Planning and Zoning Commission, who recommended that the portions of road(s) in question should be brought before a Town Meeting for discontinuance. The Town can reserve the right for access. C. Fontneau noted that there would be no change of ownership for the roads; the Town would no longer maintain the roads if formally discontinued. C. Fontneau also noted that the issue of access could be addressed at the Town meeting in accordance with Connecticut General Statute General Statute §13a-141(b). **MOTION:** S. Mikutel motioned and was seconded by T. Madonna to recommend that the Town consider the discontinuance of several unimproved Town roads as recommended by the Planning and Zoning Department and described below:

- Approximately 4,050 feet of Coal Pit Hill Road from the residence known as 74 Coal Pit Hill Road (Assessor's Map 97, Block 162, Lot 10.1) to the Town of Griswold-Town of Voluntown boundary;
- Approximately 2,481 feet of Lee Road from its intersection with Breakneck Hill Road to an existing turnaround at the roadway terminus;
- Approximately 3,750 feet of Red Barn Road from its intersection with Rixtown Road to its intersection of Richardson Hill Road;
- Approximately 2,950 feet of Old Norwich Road from the hammerhead turnaround at the last house on Red Barn Road to its intersection with Benton Hill Road near the Town of Preston-Town of Griswold boundary;
- Approximately 105 feet of Old Culver Road #2 cut from State Route 138.

DISCUSSION: T. Madonna noted that this would be subject to approval at the Special Town Meeting. **AMMENDMENT:** S. Mikutel motioned and was seconded by T. Madonna to amend the motion to include, "subject to approval at a Special Town Meeting". There was no further discussion. All in favor; **motion carried.**

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- MOTION:** S. Mikutel motioned and was seconded by T. Madonna to call a Special Town Meeting on Tuesday, March 23, 2010 at 6:00pm at the Griswold Town Hall for discussion and consideration to act upon the discontinuance of several unimproved Town roads as described below:
- Approximately 4,050 feet of Coal Pit Hill Road from the residence known as 74 Coal Pit Hill Road (Assessor's Map 97, Block 162, Lot 10.1) to the Town of Griswold-Town of Voluntown boundary;
 - Approximately 2,481 feet of Lee Road from its intersection with Breakneck Hill Road to an existing turnaround at the roadway terminus;
 - Approximately 3,750 feet of Red Barn Road from its intersection with Rixtown Road to its intersection of Richardson Hill Road;
 - Approximately 2,950 feet of Old Norwich Road from the hammerhead turnaround at the last house on Red Barn Road to its intersection with Benton Hill Road near the Town of Preston-Town of Griswold boundary;
 - Approximately 105 feet of Old Culver Road #2 cut from State Route 138.
- There was no discussion. All in favor; **motion carried.**
- b. Discussion and possible action on the selection of a company to perform the 2011 Revaluation from the three Request for Proposals respondents:** The BOS discussed the three revaluation companies that responded to the Request for Proposal (RFP). The BOS agreed that they did not feel that Municipal Valuation Services, LLC did not seem to have the necessary staffing levels that would be required for the project. The BOS agreed that Tyler Technologies and Vision Appraisal both have experience. B. Crouch confirmed that all three (3) companies were qualified under the terms of the RFP. She did note that Vision Appraisals did not submit the required past three years certified financial statements. The BOS discussed this and B. Crouch noted that the BOS had the authority to approve Vision Appraisals and require the financials prior to executing a signed contract. The BOS felt that the lack of certified financials qualified as a disqualification. **MOTION:** S. Mikutel motioned and was seconded by T. Madonna to select Tyler Technologies to perform the 2011 Revaluation for the Town of Griswold. There was no discussion. All in favor; **motion carried.**
- c. Discussion and possible action on drafting a Blighted Building Ordinance for the Town of Griswold:** **MOTION:** S. Mikutel motioned and was seconded by T. Madonna to table this item until the next regular meeting. There was no discussion. All in favor; **motion carried.**
- d. Executive Session to discuss matters relative the possible extension of Kaestle Boos, Architectural Firm's School Construction Contract:** **MOTION:** T. Madonna motioned and was seconded by S. Mikutel to enter into executive session to discuss matters relative the possible extension of Kaestle Boos, Architectural Firm's School Construction Contract and to invite into executive session, School Building Committee member Peter Dorff to offer relevant testimony. There was no discussion. All in favor; **motion carried.**
The BOS entered into executive session at 7:20 pm.
The BOS exited executive session at 7:25 pm.
- e. Discussion and possible action to authorize the First Selectmen to sign a contract extension with Kaestle Boos, Associates, Inc.:** **MOTION:** S. Mikutel motioned and was seconded by T. Madonna to table this item until the next regular meeting. There was no discussion. All in favor; **motion carried.**

6. Any Other Business that may properly come before the Board:

MOTION: S. Mikutel motioned and was seconded by T. Madonna to add to the agenda under Any Other Business 2 letters dated February 26, 2010) Commission on Aging members (1 letter from each) Ricky Beavis and George Kennedy requesting re-appointment on the committee. There was no discussion. All in favor; **motion carried.**

- a. **2 letters dated February 26, 2010) Commission on Aging members (1 letter from each) Ricky Beavis and George Kennedy requesting re-appointment on the committee: MOTION:** S. Mikutel motioned and was seconded by T. Madonna to re-appoint Ricky Beavis and George Kennedy to six year terms on the Griswold Commission on Aging, terms. There was no discussion. All in favor; **motion carried.**
- b. **Letter dated February 23, 2010 from Superintendent of Schools Dr. Paul Freeman re: Insurance discussions:** The BOS did not feel that the letter needed to be discussed.
- c. **Discussion on considering the approval of a revised common boundary line between the Town of Griswold and the Town of North Stonington:** Town Planner Carl Fontneau was present and reviewed the history of this item and that the Town of North Stonington has submitted a more detailed version of the revised line based on a GPS survey funded by North Stonington. Although it is not an A-2 Survey, C. Fontneau feels that it offers a more detailed account of the line and has no major issues with their findings. P. Anthony asked C. Fontneau to forward the proposed revised line to the Towns land use attorney for review and comment. After that, the BOS will consider sending the item to Town Meeting. The BOS discussed affected property owners in Griswold and C. Fontneau responded that there are three that would be affected; with one being the State and another being The American Baptist Church. He noted that tax payers in the Rte 201 are will have to be notified. **No action taken.**

7. Public Forum: *P. Anthony asked that all persons come to the front microphone if able and speak their name clearly for the record and if unable for any reason to please speak loudly from their seat and everyone should limit their comments to a few minutes.*

- A resident was concerned about the possible discontinuation of Red Barn Road. The resident also would like the BOS to consider installing a gate at the end of Red Barn Road.
- A resident thanked the BOS and T. Babbitt for fixing the reflector on Pleasant View. The resident also asked that the public bus schedule be reviewed since it seems to be traveling empty in the early morning. The resident also voiced questions about the feasibility and higher cost to Town residents with joining the Uncas Health District.
- A resident asked the BOS to look into the status of the junk yard cleanup on Rhea Street.

8. Adjournment: MOTION: S. Mikutel motioned and was seconded by T. Madonna to adjourn. There was no discussion. All in favor; **motion carried.** P. Anthony adjourned the meeting at 7:55 pm.

Respectfully Submitted,

**Recording Secretary
Keleigh Baretincic**