



Town of Griswold
28 Main Street, Griswold, CT 06351
Board of Selectman, Special Meeting
Selectmen's Conference Room
2nd Floor, Town Hall
March 19, 2014 at 4:30 PM



APPROVED MINUTES

1. **Call to Order/Roll Call** – Meeting was called to order at 4:32 PM by First Selectman, Kevin Skulczyck

Members Present: Kevin Skulczyck, First Selectman
Steve Mikutel, Second Selectman
Philip E. Anthony, Third Selectman

Others Present: Lisa M. Wood, Executive Assistant
Erik Christensen, Finance Director

2. **Executive Session: Interviewing of candidates for position of Assistant Bookkeeper**

MOTION: Motion was made by S. Mikutel, seconded by P. Anthony, to enter into executive session at 4:33 PM to interview candidates for the position of Assistant Bookkeeper, and to invite in Erik Christensen, Finance Director. **Motion carried unanimously.**

MOTION: Motion was made by S. Mikutel, seconded by P. Anthony, to come out of executive session at 6:15 PM. **Motion carried unanimously.**

3. **Discussion and possible action on recommendation of final candidate for position of Assistant Bookkeeper**

MOTION: Motion was made by S. Mikutel, seconded by P. Anthony, to offer the position of Assistant Bookkeeper to Jeannette Bell, pending the successful completion of a physical and a background check. **Motion carried unanimously.**

4. **Adjournment**

MOTION: Motion was made by S. Mikutel, seconded by P. Anthony, to adjourn the meeting at 6:16 PM. **Motion carried unanimously.**

Respectfully Submitted,

Lisa M. Wood,
Executive Assistant