



Town of Griswold
Board of Selectmen
Regular Meeting
March 25, 2014
6:30 PM
Downstairs Meeting Room
Town Hall, 28 Main St., Griswold



APPROVED MINUTES

1. **Call to Order/Roll Call** – Meeting was called to order at 6:35 by Kevin Skulczyck, First Selectman

Members Present: Kevin Skulczyck, First Selectman
Steve Mikutel, Second Selectman

Members Absent: Philip Anthony, Third Selectman

Others Present: Lisa M. Wood, Executive Assistant
Peter Zvingilas, Building Official/ZEO
Mario Tristany, Jr., Town Planner
9 other interested citizens

2. **Approval of Minutes**

- a. **March 10, 2014 – Special Meeting Minutes**
- b. **March 11, 2014 – Regular Meeting Minutes**
- c. **March 17, 2014 – Special Meeting Minutes**
- d. **March 19, 2014 – Special Meeting Minutes**

MOTION: Motion was made by S. Mikutel, seconded by K. Skulczyck, to approve the minutes of March 10, 2014, March 11, 2014, March 17, 2014 and March 19, 2014. **Motion carried unanimously.**

3. **Correspondence – Letter of resignation of Erik A. Kudlis from the School Building Committee** – letter was acknowledged as received
4. **New Business**

- a. **Discussion and possible action on tax refunds as presented by Rich Grabowski, Tax Collector**

MOTION: Motion was made by S. Mikutel, seconded by K. Skulczyck, to approve the tax refunds as submitted by the tax collector. **Motion carried unanimously.**

- b. Discussion and possible action on update from Ryan Aubin regarding break in at Youth Center** – Ryan Aubin, Parks and Recreation Director commented he has had many donations from the community to replace the items that were stolen. They have also had ten new members sign up as a result. Alarming ideas has installed a motion sensor alarm system which calls several numbers, as well as the police, if it is activated. The unit is mobile and was \$750 and there is a \$20 fee per month for monitoring. R. Aubin commented the cameras housed at the site for the resident trooper’s office were unplugged and the camera in the Recreation office was stolen. S. Mikutel noted we should inquire why the police cameras were unplugged and also wanted to know if the owner of the building had any plans to install an alarm system at the location. R. Aubin suggested at a very minimum the owner could place locks on the exterior doors of the building. K. Skulczyck will check with the property manager to see what can be done.
- c. Discussion and possible action on update by Peter Zvingilas, Zoning Enforcement Officer, on existing zoning/blight violations throughout the town** – P. Zvingilas handed out an update to the Board members and reviewed it verbally. Several addresses in town were reviewed and the Board seemed pleased with the progress.
- e. Discussion and possible action on appointment of Jay Rainier as a member of the Bicentennial Committee** –K. Skulczyck commented he knows Mr. Rainier and recommended him highly for appointment to the Bicentennial Committee.

MOTION: Motion was made by S. Mikutel, seconded by K. Skulczyck, to appoint Jay Rainier as a member of the Bicentennial Committee. **Motion carried unanimously.**

- f. Discussion and possible action on setting a referendum date for a supplemental appropriation of \$70,000 for Griswold Ambulance for fiscal year 2013/2014**

MOTION: Motion was made by S. Mikutel, seconded by K. Skulczyck, to set a referendum date for the supplemental appropriation of \$70,000 for the Griswold Ambulance for the fiscal year 2013/2014 for April 8th between the hours of 6 AM and 8 PM. **Motion carried unanimously.**

5. Old Business - None

6. Any Other Business that may properly come before the Board

- a. MOTION:** Motion was made by S. Mikutel, seconded by K. Skulczyck, to add to the agenda for discussion and possible action an application and adoption of a resolution to apply for a STEAP grant for Phase II of the Main Street Historic Period Lighting Installation Plan. **Motion carried unanimously.**

M. Tristany spoke commenting he feels the resolution should be submitted with the application even though the state is not sure if one is required at this time. S. Mikutel

confirmed this is to finish the Main Street Improvements started two years ago. M. Tristany also noted this grant, if received, would be sufficient funding to finish the installation of 37 lights of the improvement plan. M. Tristany commented he is currently working on the application which needs to be completed and submitted by April 17th. S. Mikutel suggested getting the application in no later than April 14th.

MOTION: Motion was made by S. Mikutel, seconded by K. Skulczyck, to approve the application for a STEAP Grant for phase II of the Main Street Historic Lighting Installation Plan and to adopt the following resolution (read into the record, by Lisa Wood and attached as APPENDIX A). **Motion carried unanimously.**

4. New Business (continued)

- d. **Discussion and possible action on adoption of resolution to participate in the Connecticut Small Cities Community Development Block Grant Program and to authorize the First Selectman to execute any required documents for application of such program** –M. Tristany gave a brief review of the application project and noted the required public hearing was duly advertised and held last week. There will be a certified copy of the minutes of that public hearing attached to the resolution. The project includes updates at McCluggage Manor which include interior and exterior improvements. Bathroom tile floors, kitchen cabinets and exterior siding are some of the improvements that are planned in accordance with the building and fire code. P. Zvingilas noted McCluggage Manor was built in the 1970's and this grant would allow completion of much needed improvements to the units. S. Mikutel acknowledged the improvements are needed and deserved. K. Skulczyck noted there is strong grant funding for housing improvements and projects. He also noted the Commissioner of Housing is coming down in May to visit.

MOTION: Motion was made by S. Mikutel, seconded by K. Skulczyck, to adopt the resolution to participate in the Connecticut Small Cities Community Development Block Grant Program and to authorize the First Selectman to execute any required documents for application of such program and to adopt the following resolution (read into the record, by Lisa Wood and attached as APPENDIX B). **Motion carried unanimously.**

7. Public Forum

Ransom Young – R. Young asked if there was going to be a meeting regarding the non-existing small businesses in town. K. Skulczyck commented there is hope to hold a local small business summit event for May or June.

Norm Higgins – N. Higgins thanked the Board for the informational meeting held last night regarding the appropriation for the ambulance. N. Higgins supported the idea that the Recreation Department is in the only other historic building in town, other than the library, and shared his concern for security at that building. He noted the security system should be a wireless system.

David Vieaux – D. Vieaux commented his neighborhood has turned into an industrial park and wanted to know what the regulations are that are used to approve an in residence business. He expressed his concern about the noise and the danger of children not being seen and being hit by equipment.

8. Adjournment

MOTION: Motion was made by S. Mikutel, seconded by K. Skulczyck, to adjourn the meeting at 7:14 PM. **Motion carried unanimously.**

Respectfully Submitted,

**Lisa M. Wood,
Executive Assistant**