



Town of Griswold
**Board of Selectman
Regular Meeting
June 9, 2009
6:30pm
Town Hall Meeting Room**



MINUTES

1. Call to Order/Roll Call:

- First Selectman Philip Anthony called the meeting to order at the Griswold Town Hall at 6:32 pm. **PRESENT:** P. Anthony, Steve Mikutel – Second Selectman, Keleigh Baretincic – Recording Secretary and Norman Higgins - resident. **MOTION:** S. Mikutel motioned and was seconded by P. Anthony to recess to the Griswold Senior Center at 22 Soule Street, Griswold, CT due to the necessity to secure the meeting room for voting machines purposes. There was no discussion. All in favor; **motion carried.** The meeting was recessed at 6:33 pm. *Signage was posted on the Town Hall doors informing residents of the change of venue.*
- P. Anthony reconvened the meeting at 6:36 pm at the Griswold Senior Center.
Present:
Philip Anthony, First Selectman
Steve Mikutel, Second Selectman
Anne Hatfield, Third Selectwoman
Also Present:
Kathy Maxwell, Director of Finance
Keleigh Baretincic, Recording Secretary
12 Interested Townspeople

2. Approval of Minutes:

- May 26, 2009 Regular Meeting Minutes**
- June 4, 2009 Special Meeting Minutes**
MOTION: S. Mikutel motioned and was seconded by A. Hatfield to approve the May 26, 2009 Regular Meeting Minutes and the June 4, 2009 Special Meeting Minutes as presented. There was no discussion. All in favor; **motion carried.**

3. Correspondence: Sent/Received: None.

4. New Business:

- Authorize the First Selectman to sign the Amendment to the FIP Construction Manager Contract for the Griswold Elementary School Construction:** K. Maxwell reviewed the contract. The amendment is similar to the amendment previously approved for the middle school project. K. Maxwell explained that this amendment will allow the various materials abatement to begin prior to the guaranteed maximum price (GMP) to be set. The GMP will be sent to the Board of selectmen (BOS) by July for approval.
MOTION: S. Mikutel motioned and was seconded by P. Anthony to authorize the First Selectman to sign the Amendment to the FIP Construction Manager Contract for the Griswold Elementary School, in accordance with the opinion from the Town Attorney and statements made by the Director of Finance. There was no discussion. P. Anthony and S. Mikutel voted in favor. A. Hatfield opposed. **Motion carried.**

- b. Request from the Town Planner to waive the competitive bidding for the Haley & Aldrich Phase III Environmental Study for the Triangle Wire Site:** P. Anthony explained that Haley & Aldrich is the same company that performed the Phase I and II on the Triangle site and approving the waiver request would allow the study to move forward quickly and with continuity. The estimated cost of the study from Haley & Aldrich is \$39,100.00 per the contract. The study would be for the Town owned parcel. There was discussion from S. Mikutel and A. Hatfield that the BOS does not wish to waive bids with such a high frequency. **MOTION:** S. Mikutel motioned and was seconded by A. Hatfield to require that the Phase III Environmental for the Town owned portion of the former Triangle Wire go out to competitive bid. S. Mikutel and A. Hatfield voted in favor. P. Anthony did not vote. **Motion carried.**

5. Old Business

- a. American Legion Housing Tax Waiver Request:** P. Anthony noted that the Town Attorney wrote a letter requesting that the American Legion formalize their request and that the American Legion was currently working on the matter. No action taken.
- b. Discussion on creating Town Building Use Policy:** **MOTION:** A. Hatfield motioned and was seconded by S. Mikutel to table this item until the next BOS meeting to allow for further review. S. Mikutel noted that the scope is more detailed than first anticipated. There was discussion that the BOS will review the policies of other towns and discuss the matter further at their next meeting. There was no further discussion. All in favor; **motion carried.**

6. Any Other Business that may properly come before the Board: None

**P. Anthony stated that anyone wishing to speak during the Public Forum should state their name clearly for the record. He asked that any comments be kept to a reasonable time frame; a few minutes at most.*

7. Public Forum:

- A representative for the American Legion asked for a copy of the letter from the Town Attorney. P. Anthony replied that he would forward a copy. The project is also receiving national attention from Congressman Joe Courtney as an appropriation request before congress.
- Two residents brought up blighted buildings and the need for a Town ordinance. There was discussion on this. S. Mikutel will take a ride around Town to view various properties described to be in disrepair. P. Anthony has spoken to the Planning and Zoning Chair (PZC) and the PZC is working on a response to the BOS regarding their correspondence pertinent to this matter.
- The former Triangle Wire parcel that is Town owned was discussed after a resident was concerned by who would be responsible for the clean up after the environmental studies are complete. P. Anthony replied that the Town was already working on brown field grant applications.
- Inventory Control Ordinance was brought up; the resident hopes the ordinance is moving forward.

- 8. Adjournment:** **MOTION:** S. Mikutel motioned and was seconded by A. Hatfield to adjourn. There was no discussion. All in favor; **motion carried.** P. Anthony adjourned the meeting at 7:20 pm.

Respectfully Submitted,

**Keleigh Baretincic
Recording Secretary**