



# Town of Griswold

Board of Selectmen

Regular Meeting

June 23, 2015

6:30 PM

Griswold Town Hall, Downstairs Meeting Room  
28 Main St, Jewett City, CT 06351



## MINUTES

1. **Call to Order/Roll** – Meeting was called to order at 6:30 PM by Kevin Skulczyck, First Selectman

**Members Present:** Kevin Skulczyck, First Selectman  
Steve Mikutel, Second Selectman  
Philip E. Anthony, Third Selectman (arrived at 6:32 PM)

**Others Present:** Lisa M. Wood, Executive Assistant  
10 other interested citizens

2. **Approval of Minutes**

- a. **June 9, 2015 – Regular Meeting Minutes**

**MOTION:** Motion was made by S. Mikutel, seconded by K. Skulczyck, to approve the regular meeting minutes of June 9, 2015. **Motion carried unanimously.**

3. **Correspondence** - None

4. **New Business**

- a. **Discussion and possible action on tax refunds as presented by Rich Grabowski, Tax Collector** – None

\* **P. Anthony arrived.**

- c. **Discussion and possible action on presentation by Shawn Johnston of Eversource for Clean Energy Communities Municipal Pledge** – K. Skulczyck noted Mr. Johnston was unavailable for the meeting due to the storm command center being activated. S. Mikutel commented on the laudable goals of the program

and is favorable to the proposed agreement, which is not a contract. K. Skulczyck confirmed there is no binding language or penalties for not meeting goals of energy consumption. It was noted there are points already awarded for the town for the residential portion. Brief discussion took place as to what year to choose as a baseline. K. Skulczyck confirmed for P. Anthony we do get credit on the commercial side of the program for the public works building and the fire department building, for the solar panels that were put on, but not the other buildings because Eversource is not the electric supplier at the other buildings. P. Anthony noted that besides solar panels, retrofits and timers were installed as energy saving ideas. S. Mikutel noted that if we do reach the set goals it may benefit the Town in applying for any possible future grants. P. Anthony and S. Mikutel support the program and were in favor of moving forward with it.

**MOTION:** Motion was made by S. Mikutel, seconded by P. Anthony, for the Town to participate in the Eversource Clean Energy Communities Program and authorize the First Selectman to sign off on the necessary documents to implement it. **Motion carried unanimously.**

- b. Presentation by Noah Cyr on his Eagle Scout project** - Noah Cyr presented the details and facts associated with building an announcer's booth at the Sheldon Road Field Complex as his Eagle Scout Project. All Board Members congratulated and commended Noah on his accomplishments and a proclamation was given to Noah from the Board on recognizing his accomplishments.
  
- d. Discussion and possible action on request by Daniel Holowaty to purchase a parcel of town owned land at Edmond Road** – K. Skulczyck commented Mr. Holowaty submitted a letter with his wish to work with the town and purchase the property which is owned by the Town. Mr. Holowaty has been maintaining and farming the 0.26 acre parcel for several years. S. Mikutel commented he needs to make a purchase offer and be willing to enter into a purchase agreement with the town similar to the other properties currently going through the same process. P. Anthony commented he is in agreement and noted the Town has no future uses for this property and it would also have to go through the 8-24 process with Planning & Zoning.

**MOTION:** Motion was made by P. Anthony, seconded by S. Mikutel, to entertain the request by Mr. Holowaty to purchase the noted parcel of property and that Mr. Holowaty make a monetary offer to the Board of Selectmen for consideration, and once a mutually agreed price is offered to the Board of Selectmen then an agreement to buy must be completed. **Motion carried unanimously.**

- e. Discussion and possible action on 8-24 review received from the Planning & Zoning Commission for properties located at 76 Richardson Hill Rd. and 1559 Voluntown Rd.**

**MOTION:** Motion was made by P. Anthony, seconded by S. Mikutel, that the Board of Selectmen accept the 8-24 review from the Griswold Planning & Zoning Commission on the properties noted as 76 Richardson Hill Road and 1559 Voluntown Road. **Motion carried unanimously.**

## 5. Old Business

- a. **Discussion and possible action on setting a town meeting date for the sale of land located at 74 Richardson Hill Road to Daryl and Pamela Schlender**
- b. **Discussion and possible action on setting a town meeting date for the sale of land located at 1559 Voluntown Rd. to Philip and Sandra Belisle**
- c. **Discussion and possible action on setting a town meeting date on proposed ordinance submitted by the Recreation Commission – tabled from 6/9/15**

**MOTION:** Motion was made by S. Mikutel, seconded by P. Anthony, to table items 5a, b and c. **Motion carried unanimously.**

## 6. Any Other Business that may properly come before the Board

**MOTION:** Motion was made by S. Mikutel, seconded by P. Anthony, to bring onto the agenda under Any Other Business, the adoption of Robert's Rules of Order. **Motion carried unanimously.**

S. Mikutel commented that the BOS as well as many other Boards he has served on, has unofficially operated under Robert's Rules of Order. He noted the purpose is to take the confusion out of certain situations that come up. K. Skulczyck commented he thought the BOS does operate under Robert's Rules currently. Is this something that should be done each time a new Board or Commission is elected, or perhaps annually? S. Mikutel noted it is framework that would provide for situations such as taking things out of order. P. Anthony noted that years ago members would talk over each other and there was not a lot of control before they started unofficially following Robert's Rules. K. Skulczyck asked if there was some form of policy or ordinance that all Boards and Commissions should adopt a policy. S. Mikutel said they will follow something and if the BOS sets the example maybe they will do so also. K. Skulczyck commented that each time a new Commission takes office the BOS make a suggestion that they formally adopt Robert's Rules.

**MOTION:** Motion was made by S. Mikutel, seconded by P. Anthony, that the Board of Selectmen formally adopt Robert's Rules of Order as a way to conduct board business. **Motion carried unanimously.**

## 7. Public Forum

**Ransom Young** – R. Young commented on the purpose of the Clean Energy Pledge and noted the solar panels that are installed on several town buildings did not work for 2-3 months over the winter because the snow was not removed from them.

**Dave Vieaux** - D. Vieaux questioned whether Mr. Holowaty had permission to use that property in the past. K. Skulczyck commented Mr. Holowaty did have an understanding with the town and that parcel is land locked. D. Vieaux noted all the properties owned by the town should go up for open bid. K. Skulczyck noted all property sales do have to go to town meeting and this property will also need an 8-24 review.

**Norm Higgins** – N. Higgins asked if the report had been done yet on the sightline at Pleasant View and Slater Ave and if he could get a copy of the report. He also commented that you have to let nature work on clearing the solar panels.

**Shea Cavacini** – S. Cavacini had a concern about public safety for the residents of Jewett City and Griswold. It was briefly discussed having an executive session. It was decided they would hold a special meeting on June 25<sup>th</sup> at 4:30 PM.

**James Barnie** – J. Barnie asked what an 8-24 is. K. Skulczyck commented it is a process required by statute that a review needs to be done by Planning & Zoning before a sale of any town owned property. J. Barnie also asked if there was a law in Connecticut that deals with adverse possession. All agreed there may be one, but it may not apply to municipalities. J. Barnie also asked if the Eversource Clean Energy Pledge dealt with both residential and commercial. K. Skulczyck noted it does.

**Dave Vieaux** – D. Vieaux noted there was an Ethics meeting held which did not give much notice of such meeting. It was noted for Mr. Vieaux that a 24 hour noticing requirement is all that is needed and it was met.

**Ransom Young** – R. Young mentioned a broom that can be used to clean snow off of solar panels.

## 8. Adjournment

**MOTION:** Motion was made by S. Mikutel, seconded by P. Anthony, to adjourn the meeting at 7:28 PM. **Motion carried unanimously.**

Respectfully Submitted,

Lisa M. Wood,  
Executive Assistant