



Town of Griswold

28 Main Street
Griswold, CT 06351
Board of Selectman
Regular Meeting



Downstairs Meeting Room, Griswold Town Hall
Tuesday, July 13, 2010
6:30 pm
APPROVED MINUTES

1. Call to Order: P. Anthony called the meeting to order at 6:33 PM

Members Present: Philip Anthony, First Selectman
Steve Mikutel, Second Selectman
Theresa Madonna, Third Selectwoman

Also Present:

Lisa Wood, Executive Assistant
Barbara Richardson-Crouch, Finance Director
Frank Everett, School Building Committee Chairman
5 interested citizens and 1 member of the press

2. Approval of Minutes

- a. **MOTION:** T. Madonna made a motion that was seconded by S. Mikutel to approve the minutes from the June 22, 2010 regular Meeting as presented. **Motion carried unanimously.**
- b. **MOTION:** T. Madonna made a motion that was seconded by S. Mikutel to approve the minutes from the June 25, 2010 Special Meeting as presented. **Motion carried unanimously.**
- c. **MOTION:** S. Mikutel made a motion that was seconded by T. Madonna to approve the minutes from the July 6, 2010 Special Meeting as presented. **Motion carried unanimously.**

3. Correspondence: Sent/Received – None

P. Anthony notified the public of the written response received from the Postmaster and his conclusion to continue to not deliver mail down Culver Road due to traffic safety concerns.

4. New Business

- a. **Resolution to authorize the First Selectman to execute and deliver, on behalf of this municipality, a contract with the Connecticut State Library for a Historic Documents Preservation Grant.** It was discussed that this is a grant the Town is applying for preservation of records from the Town Clerk's office. B. Richardson-Crouch commented it is a portion of the fees the Town Clerk's office reports to the state and basically comes back to us in some part to preserve records through a contract with the State Library. Those records would then be maintained at the State Library. S. Mikutel wished we had more information on the specific documents being preserved, however, this is a routine process done on a yearly

basis.

MOTION: S. Mikutel made a motion that was seconded by T. Madonna to approve the certified resolution to authorize the First Selectman to execute on behalf of the Town of Griswold a contract with the Connecticut State Library for Historic Documents Preservation Grant. **Motion carried unanimously.**

- b. **FIP Construction Proposal to complete work with Kaestle Boos Associates' Proposal Requests 009-001 and 009-002, respectively dated April 28, 2010 and May 4, 2010 in the amount of \$14,697.00.** P. Anthony commented Mr. Everett had notified him earlier today that this item was not yet acted on by the Building Committee and they are not in favor of this proposal and it should not be before the Board of Selectmen at this time.

MOTION: S. Mikutel made a motion that was seconded by T. Madonna to take no action on this item because it was inappropriately before the Board. **Motion carried unanimously.**

- c. **Executive Session – Personnel matter.**

MOTION: T. Madonna made a motion that was seconded by S. Mikutel at 6:41 PM to enter into Executive Session to discuss a personnel matter and to invite Barbara Richardson-Crouch, Finance Director, into Executive Session. **Motion carried unanimously.**

Executive Session ended at 6:55 PM and the regular meeting reconvened.

5. Any other business that may properly come before the Board

- a. **MOTION:** S. Mikutel made a motion that was seconded by T. Madonna to add to the agenda the FIP Change Orders Requests from the School Building Committee. **Motion carried unanimously.**

F. Everett spoke on behalf of the School Building Committee. He explained that change order two is a result of unsuitable soils that were found during the excavation of the Elementary School foundation. These soils were not detected when the sample boring was done. The soil consists mainly of topsoil and organic matter and cannot be underneath any weight bearing walls of new construction. FIP and Kaestle Boos reviewed the amount of cubic yards suggested by the Construction Company and came up with a lower number of cubic yards and a change order of \$95,058.00. It was noted that the construction company is in agreement with the lesser proposed figure and the amount is still within the contingency fund. It was confirmed that if the contractor came back in the future and thought he was cheated due to the amount of work done, that FIP would be liable. At this time the project has 1.6 million undesignated, unspent funds.

MOTION: S. Mikutel made a motion that was seconded by T. Madonna that the Board of Selectmen accepts Change Order number two as presented by the School Building Committee Chairman in the amount of \$95,058.00. **Motion carried unanimously.**

F. Everett explaining change order number three was to eliminate two tray dispensers at the elementary school and the addition of doors with locks to the boys and girls lavatory. This creates the change order in the amount of \$5,685.00. He explained the committee discussed the issue at length, and were all in agreement

with the superintendent that for safety and control issues it would be helpful in controlling the use of the lavatories.

MOTION: S. Mikutel made a motion that was seconded by T. Madonna that the Board of Selectmen accepts Change Order number three as presented by the School Building Committee Chairman in the amount of \$5,685.00. **Motion carried unanimously.**

- b. **MOTION:** T. Madonna made a motion that was seconded by S. Mikutel to entertain for purposes of discussion to add onto the agenda the status of the proposal by Richard L. Moffitt & Associates. **Motion carried unanimously.** P. Anthony commented the Board was impressed with the presentation by Moffitt and Associates but at this time we do have in place MacFarland & Johnson as the bridge engineers. At this time MacFarland & Johnson has been instructed to present a final report on the status of the bridge report by the end of this week. T. Madonna stressed her concern regarding progress on the other two bridges on the list, the other bridge on Bitgood Road and the Edmund Rd. bridge, which are not slated for repair until 2010. There is no realistic schedule of layout for the bridges. Two bridges came off the list because there was not much progress being made and her concern is to keep the three on the list and move forward so that other bridges can be added to the list. P. Anthony will provide the update as soon as it is available. The projected date to go out to bid now is September.

6. Public Forum

- a. Mr. Sylvestre, citizen – going to write a letter to the Zoning Board to find out what their plan is in enforcing the Blight Ordinance. He would also like the sight line at his house checked out, they have mowed there but only a narrow portion and because there is a hill there, there is still a sight line issue. Mr. Sylvestre also expressed his concern for what the School Committee would be doing with the excess replaced equipment from the schools and that the procedure in place for handling such equipment is followed. P. Anthony suggested that Mr. Sylvestre be involved in meeting with the School Committee to determine what should be done with the equipment and that it is done accordingly.
- b. Ransom Young, citizen – expressed his concern over the upkeep of Rixtown cemetery and wanted to know if it could possibly be mowed a second time. His second issue was a sight line issue at Bethel Church. P. Athony will have public works look into the sight line issue.

7. Adjournment

MOTION: S. Mikutel made a motion that was seconded by T. Madonna to adjourn the meeting at 7:40 PM. **Motion carried unanimously.**

Respectfully submitted,

*Lisa M. Wood,
Recording Secretary*