



Town of Griswold

28 Main Street
Griswold, CT 06351



**Board of Selectman
Special Meeting
Selectmen's Meeting Room
28 Main Street, Jewett City, CT
August 4, 2014
4:30 PM**

UNAPPROVED MINUTES

1. **Call to Order/Roll Call** – Meeting was called to order at 4:31 PM by Kevin Skulczyck, First Selectman

Members Present: Kevin Skulczyck, First Selectman
Steve Mikutel, Second Selectman
Philip Anthony, Third Selectman

Others Present: Lisa M. Wood, Executive Assistant
Tina Falck-Babbitt, Senior Center Director
Judith Blackmore – Day Kimball Homecare
Judy Hanson – Day Kimball Homecare
1 interested citizen

2. **Executive Session - Discussion regarding services contract for Day Kimball Healthcare**

MOTION: Motion was made by P. Anthony, seconded by S. Mikutel, to enter into executive session at 4:32 PM and to invite in Judy Blackmore and Judy Hanson from DKH and Tina Falck, to discuss service contract with Day Kimball Healthcare.
Motion carried unanimously.

MOTION: Motion was made by S. Mikutel, seconded by P. Anthony, to come out of executive session at 4:57 PM. **Motion carried unanimously.**

3. **Discussion and possible action regarding services contract for Day Kimball Healthcare**

MOTION: Motion was made by S. Mikutel, seconded by P. Anthony, to approve the service contract for Day Kimball Healthcare for the next fiscal year ending June 30, 2015. **Motion carried unanimously.**

It was noted a meeting would be held when there is a new director hired for Day Kimball Homecare.

- 4. Discussion and possible action on revised Local Bidders Ordinance to move forward to special town meeting for August 12, 2014** – S. Mikutel noted he had reviewed the recommendations from the town attorney and agrees with most of what he has noted, keeping sections C, E and F. S. Mikutel did not he would like to add back in under section C the provision for the Board of Selectmen to provide a waiver. K. Skulczyck noted the town attorney recommended it be taken out so it does not appear the BOS has the ability to make choices rather than the best candidate for the job. S. Mikutel noted it is in several of the other town's ordinances and gives the BOS the ability to overcome the situation where a subcontractor cannot do the work or is not available. K. Skulczyck and P. Anthony did both agree. S. Mikutel, noted he would also like the minimum bid amount to remain at \$10,000 rather than the \$7,500 that is noted in the bid ordinance. This was based on the idea that our current ordinance requiring a bid for anything over \$7,500 may be a bit low and perhaps should be raised. There is a lot of work that has to be done with the new proposed ordinance and lowering the amount to \$10,000 would create more bids where the additional work would be required. It was agreed to keep the amount at \$10,000 and possibly revisiting the existing ordinance that has a minimum amount of \$7,500 requiring going out to bid.

MOTION: Motion was made by S. Mikutel, seconded by P. Anthony, to present the revised ordinance with the \$10,000 threshold and adding back in that the Board of Selectmen may provide a waiver language and adhere to the rest of the recommendations of the town attorney, including sections C, E and F. **Motion carried unanimously.**

5. Adjournment

MOTION: Motion was made by S. Mikutel, seconded by P. Anthony, to adjourn the meeting at 5:08 PM. **Motion carried unanimously.**

Respectfully Submitted,

Lisa M. Wood,
Executive Assistant