



Town of Griswold

28 Main Street
Griswold, CT 06351
Board of Selectman

Regular Meeting
Griswold Senior Center
Tuesday, August 10, 2010
6:30 pm
APPROVED MINUTES



1. Call to Order: P. Anthony called the meeting to order at 6:35 PM

Members Present: Philip Anthony, First Selectman

Steve Mikutel, Second Selectman, Theresa Madonna, Third Selectwoman

Also Present:

Lisa Wood, Executive Assistant

Todd Babbitt, Director of Public Works

Tina Falck, Senior Center Director

Frank Everett, School Building Committee Chair

8 members from Griswold ambulance, 7 interested citizens and 1 member of the press

2. Approval of Minutes

S. Mikutel commented he would like to amend the minutes to note that he was absence from the July 27th regular meeting due to a death in the family.

MOTION: T. Madonna made a motion that was seconded by P. Anthony to approve the minutes from the July 27, 2010 regular meeting as amended. **Motion carried unanimously.**

3. Correspondence: Sent/Received - None

4. New Business

a. **Appointment of Theresa Madonna and Steve Mikutel as Board of Selectmen Representatives to the Space Needs Committee**

b. **Discussion and possible action on Appointment of Frank Everett, Shirley Higgins, William Stetson and Stuart Norman Jr. to serve as Town/Borough Representatives to the Space Needs Committee**

MOTION: S. Mikutel made a motion that was seconded by T. Madonna to appoint Theresa Madonna and himself as Board of Selectmen representatives and Frank Everett, Shirley Higgins, William Stetson and Stuart Norman Jr. as representatives to the Space Needs Committee

T. Madonna commented that at the July 27th meeting the motion was made to appoint one member from each board to the Space Needs Committee but multiple members from the community. If the motion is amended or we appoint more than one member from the BOS does that mean other boards should also be allowed to have multiple representatives? It was discussed that any interested person has been given the opportunity to be appointed and in doing such there are multiple people that are on other boards that are also going to serve on the Space Needs Committee. It was agreed to handle the issue on a case to case basis.

MOTION: The motion on the floor carried unanimously.

c. **Discussion and possible action on Appointment of a representative from Economic Development Commission to serve as representative to the Space Needs Committee**

P. Anthony commented Mr. Giard, Chairman of the Economic Development Commission called today and expressed his desire to be appointed to the Space Needs Committee as a representative of the Economic Development Committee.

MOTION: T. Madonna made a motion, seconded by S. Mikutel, to appoint Tom Giard as a representative of the Economic Development Commission to the Space Needs Committee for the community center. Motion carried unanimously.

P. Anthony commented that Tina Falck, Director of the Senior Center, Ryan Aubin, Director of Parks and Recreation should be officially appointed to the Space Needs Committee. Larry Laidley was appointed last night at the Planning & Zoning Commission meeting to serve as their representative to the Space Needs Committee. Ricky Bevis has also expressed a desire to be a community representative to the Space Needs Committee.

MOTION: S. Mikutel made a motion, seconded by T. Madonna to appoint Tina Falck, Ryan Aubin, Ricky Bevis and Larry Laidley to members of the Space Needs Committee. Motion carried unanimously.

d. **Appointment of Philip Anthony and John Faulise as town/borough Representative to the Uncas Board of Health**

MOTION: S. Mikutel made a motion, seconded by T. Madonna to appoint Philip Anthony and John Faulise to represent the town on the Uncase Board of Health. Motion carried unanimously.

e. **Appointment of J. R. Normand Sylvestre as disinterested individual of disposable property**

Norm Sylvestre has been filling in this position for some time and briefly explained that a disinterested person is there to overview how property is disposed of and that it is done properly as a piece of town property. It was discussed that the appointment should be for a three year period.

MOTION: T. Madonna made a motion, seconded by S. Mikutel that we appoint J. R. Normand Sylvester as a disinterested individual of disposable property for the Town of Griswold for a three year term. Motion carried unanimously.

f. **Appointment of Paul Yellen as 2nd Deputy Fire Marshal**

P. Anthony commented that Mr. Yellen would only take action as an official if both Mr. Holloway and Mr. Marzec were not available. He would actually be a third Marshal, second Deputy.

MOTION: S. Mikutel made a motion, seconded by T. Madonna, to appoint Paul Yellen as another Deputy Fire Marshal to act in the absence of the Fire Marshal and Mr. Holloway. Motion carried unanimously.

g. **Re-appointment of Patricia LaPierre, Marcel Langlois and William Czmyr to the Griswold Public Health & Safety Committee for a six year term beginning July 1, 2010**

MOTION: S. Mikutel made a motion, seconded by T. Madonna, to appoint Patricia LaPierre, Marcel Langlois and William Czmyr to the Griswold Public Health & Safety Committee for a six year term beginning July 1, 2010. Motion carried unanimously.

h. **Discussion and possible action on Right of First Refusal to buy state land on Route**

First Selectman Anthony commented this is standard procedure by the State. The state has to offer The Town the right to buy any property before selling it to anyone else. The parcel is a sliver of land that is located on Route #138 by Campbell's farm stand. If the town is not interested the state will offer to sell the land to Mr. Campbell.

MOTION: S. Mikutel made a motion, seconded by T. Madonna, that the Town of Griswold give up their right for first refusal for that piece of property on Route #138 so that the state may proceed with the sale of the land to Mr. Campbell. Motion carried unanimously.

i. **Discussion and possible action on Change Order #4 for the Elementary School – more description to follow**

Mr. Frank Everett, Chairman of School Building Committee explained originally there was no hardtop playground planned and the administration decided they wanted this. Due to grading and construction issues the original handicap spots will not be available for the start of school. FIP has changed the parking plans to allow for an area on the south side of the school to be used for staff parking and parent drop off. The handicap parking can also be moved there and then that allows us to double the use of that area as a future playground. Mr. Everett

commented that after more review they feel the price will come in lower than the \$37,077 proposed. The handicap parking will go back as originally planned once the campus is finished. This area was not originally planned for black top. S. Mikutel was answered by Mr. Everett that it is critical that it be acted on now to save money while the equipment is there on site. T. Madonna commented the paved playground will allow for the area to be plowed so in the winter the students have an area to go out and play. Dr. Freeman added the hardtop play area will allow for activity in the winter and different types of play that you cannot play on grass. S. Mikutel inquired where does that leave us as far as the guaranteed price for the school price. Mr. Everett responded if he had to guess, that at this point feels we will come in at about 2 million dollars under the guaranteed maximum price. P. Anthony requested that in the future when Mr. Everett has a more concrete figure on the cost that he relay that information to the Board of Selectmen.

MOTION: S. Mikutel made a motion, seconded by T. Madonna, to approve change order #4 for the elementary school. Motion carried unanimously.

j. **Discussion and possible action on request from American Legion Community Ambulance d.b.a. Griswold Ambulance to appropriate \$19,800 to cover increase of both medical supplies and fuel costs**

Bill Czmyr, president of the Griswold ambulance commented this request is what happens when the budget gets in the position of present. He has figures, medical supplies, oxygen and fuel costs into the amount they are asking for. He is asking the Selectmen to endorse the letter and send it on. The Board of Selectmen had recommended their budget this year be \$70,000.

MOTION: S. Mikutel made a motion, seconded by T. Madonna, to forward the request to the Board of Finance for their consideration. Motion carried unanimously.

5. Old Business – Update from MacFarland & Johnson

Material was handed out to the Selectmen and there was no discussion on this matter

STEAP Grant - T. Madonna asked for clarification on wording in the STEAP grant application as requested last month. A copy was passed out of written clarification from Ryan Aubin.

6. Any Other Business that may properly come before the Board

Discussion and possible approval of Road Work scheduled to be done on S. Main Street

Todd Babbitt, Director of Public Works briefly explained the area to be reconstructed is S. Main Street between Anthony Street and K of C Drive. We

would like to use the \$35,000 we get from the Borough for town aid for roads. American Industries will not have the estimates until Thursday or Friday. If the work exceeds the \$35,000 we would have to discuss taking some money from town aid roads.

Space Needs Committee - Selectman Anthony commented that in reference to the Space Needs Committee, his office will contact each one who has been appointed. I will schedule a first meeting date and open that meeting with a general mission statement and any information my office has will be made available to the committee.

7. Public Forum

Normand Sylvestre – wanted to inform both his sightline and the corner of William and Russell have been taken care of today and they did a very nice job.

Norman Higgins – Mentioned his concern, as he has in the past to Mr. Brycki, about the number of accidents at Rt. 138 and Pleasant View Street. There have been two accidents in two weeks and in both cases the Fire Department and the ambulance service were outstanding. The problem there is the sightline on the corner of Pleasant View and Rt. 138 with an increase in accidents from May to September. The state has been on sight and is looking at it. They are trying to contact the engineer who sets the lights. He would like the Board of Selectmen to follow up with this issue.

Brian Baker – suggested use of sound system when meetings are held at Senior Center.

8. Adjournment

MOTION: S. Mikutel made a motion that was seconded by T. Madonna to adjourn the meeting at 7:45 PM. **Motion carried unanimously.**

Respectfully submitted,

*Lisa M. Wood,
Recording Secretary*