



# Town of Griswold

Board of Selectman  
Regular Meeting  
August 11, 2009  
6:30 pm

Town Hall Meeting Room



## MINUTES

*Minutes are draft minutes until approved by the Board of Selectmen at their next regular meeting.*

**1. Call to Order/Roll Call:** P. Anthony called the meeting to order at 6:35 pm.

**Present:**

Philip Anthony, First Selectman  
Steve Mikutel, Second Selectman

**Also Present:**

Kathy Maxwell, Director of Finance  
Keleigh Baretincic, Recording Secretary  
4 Interested Citizens

**Members Absent:**

Anne Hatfield, Third Selectwoman

**2. Approval of Minutes:**

**a. July 28, 2009 Regular Meeting Minutes**

**b. July 28, 2009 Special Meeting Minutes**

**MOTION:** S. Mikutel motioned and was seconded by P. Anthony to approve the July 28, 2009 Regular Meeting Minutes and the July 28, 2009 Special Meeting Minutes as presented. There was no discussion. All in favor; **motion carried.**

**3. Correspondence: Sent/Received:** None

**4. New Business:**

**a. Discussion Energy Audit results:** Jack Cunningham of Nexegen was present to review the results of the energy audit. Nexegen is an authorized contractor with Connecticut Light and Power (CL&P) to perform energy audits and replace old fixtures with more energy efficient units. J. Cunningham reviewed the history of the program and the cost savings potential for the Town. He noted that the current quote for work is set to expire on August 23, 2009. The Board of Selectmen (BOS) listened and reviewed the documents. There was discussion on this topic. **No action taken.**

**5. Old Business**

**a. Discussion regarding junk yards and the draft Blighted Buildings Ordinance:** The BOS discussed the correspondence from Planning and Zoning Commission (PZC) chairwoman Gail Rooke-Norman, as well as comments from resident J. R. Norman Sylvestre. Mr. Sylvestre quoted from Town Ordinance 139 in relationship to his comments. The BOS also authorized G. Rooke-Norman to speak to the Town Attorney for guidance on this matter. The BOS was pleased that the PZC will be taking action on the matter and will continue to monitor this to insure that it continues to progress. K. Baretincic will check the PZC minutes to verify that the promised steps were taken in accordance with the correspondence from G. Rooke Norman. There was no discussion on the draft Blighted Buildings Ordinance. **No action taken.**

- b. Discussion on the Ethics Code revisions submitted by the Town Ethics Committee, based on comments from the Town Attorney:** The BOS discussed the revisions submitted by the Ethics Commission. J. R. Norman Sylvestre a member of the Ethics Committee was present and noted that the revisions included most of the comments from the Town Attorney and that the Ethics Commission is comfortable with the revisions as presented. **MOTION:** S. Mikutel motioned and was seconded by P. Anthony to call a Special Town Meeting for Tuesday August 25, 2009 at 6:00 pm at the Griswold Town Hall to discuss and take action on the following:  
There was no discussion. All in favor; **motion carried.**

**6. Any Other Business that may properly come before the Board:**

- a. Phase III Environmental Testing Bids:** P. Anthony noted that out of the 15 bid packages received, 14 were viable bids in accordance with the Request for Proposals (RFP). Of the 14, Town Planner Carl Fontneau had narrowed the selection down to the top four (4) bids. The BOS will set up a meeting time to review the top four bids with the Town Planner. The BOS will also invite the Connecticut Department of Environmental Protection to sit in the meeting as well. **No action taken.**

**7. Public Forum:**

- A resident noted that the old Town Pump-house located behind the current Town Hall at 28 Main Street. He noted that the building is in serious disrepair and constituted a safety hazard. P. Anthony responded that the building would fall under the jurisdiction of the Borough of Jewett City and recommended that the resident direct a written complaint to the Borough.
- A resident felt that the energy program could be a very worthwhile venture. He noted that he is familiar with the new Superintendent of Schools and that the new superintendent would be very active with energy conservation as well as student achievement.
- A resident the BOS when the Griswold High School gym energy audit and refit took place. K. Maxwell will look into the timeline. This resident also asked about the back taxes on the Triangle Wire property. P. Anthony stated that any back taxes owed on the large parcel have been paid. Additionally he stated that the Health and Safety Committee is in the process of reviewing the comments from the BOS on the ordinance revisions.

- 8. Adjournment: MOTION:** S. Mikutel motioned and was seconded by P. Anthony to adjourn. There was no discussion. All in favor; **motion carried.** P. Anthony adjourned the meeting at 7:45 pm.

**Respectfully Submitted,**

**Keleigh Baretincic  
Recording Secretary**