



# Town of Griswold

Board of Selectmen  
Regular Meeting  
September 13, 2011  
6:30 PM

Downstairs Meeting Room, Town Hall  
28 Main St., Jewett City, CT



## APPROVED MINUTES

- 1. Call to Order/Roll Call:** First Selectman, P. Anthony, called the meeting to order at 6:32 PM.

**Members Present:** P. Anthony, First Selectman  
Steven Mikutel, Second Selectman  
Theresa Madonna, Third Selectwoman

**Also Present:** Lisa M. Wood, Executive Assistant  
3 interested citizens

- 2. Approval of Minutes**

- a. August 23, 2011 – Regular Meeting Minutes**

**MOTION:** Motion was made by S. Mikutel, seconded by P. Anthony, to approve the Regular Meeting Minutes of August 23, 2011 as submitted. **Motion carried.** P. Anthony and S. Mikutel in favor. T. Madonna abstained.

- 3. Correspondence – The following items were read into the record**

- a.** Memo from Peter Zvingilas, ZEO, regarding written report to Mr. Sylvestre's July 30, 2011 letter.
- b.** September 12, 2011 letter from the First Selectman to Sergeant Aiello regarding monitoring loud motorcycle and vehicle noise.

- 4. New Business**

- a. Discussion and possible action on tax refunds as presented by Rich Grabowski, Tax Collector**

**MOTION:** Motion was made by T. Madonna, seconded by S. Mikutel, to approve the (six) tax refunds as presented by Rich Grabowski, Tax Collector.  
**Motion carried unanimously.**

- b. **Discussion and possible action on resolution authoring the First Selectman to enter into an agreement, on behalf of the Town of Griswold, Regarding Use of Federal Fiscal Year 2010 State Homeland Security Grant Funding and Custodial Ownership of Regional Assets in DEMHS Region 4** – P. Anthony commented this is routine and done yearly and any equipment received is disbursed to emergency departments throughout the Town. He explained for the Board we are in region 4, which is the Windham Council of Governments because it is simply the way they split the region. S. Mikutel asked since we are responsible for maintaining the assets, what are the assets and where are they stored. P. Anthony commented the Town has the right to refuse the asset if it chooses, so if we decide we don't want to maintain it or have nowhere to store it, we may refuse it. Storage takes place at whatever department receives the equipment. Once we receive the items, we basically own it and are responsible for it. They have never asked for an item back. S. Mikutel commented the items we receive should be tagged and inventoried by Norm Sylvestre so we have a record of what has been received. T. Madonna asked if we ever received assets from them before. P. Anthony commented there have been a couple of items, one of which was radios for the Fire Departments. T. Madonna commented we agree to take title to the property as the custodial owner, however, they may redeploy the equipment if there is a situation where the equipment is needed.

**MOTION:** Motion was made by S. Mikutel, seconded by P. Anthony, to authorize the First Selectman to enter into an agreement, on behalf of the Town of Griswold, Regarding Use of Federal Fiscal Year 2010 State Homeland Security Grant Funding and Custodial Ownership of Regional Assets in DEMHS Region 4 contingent upon any assets being tagged and inventoried by the town's designated current official for that purpose, Norman Sylvestre. **Motion carried unanimously.**

## 6. Any Other Business that may properly come before the Board

- a. **Discussion of appointment of members to the Open Space Land Acquisition Committee**
- **A brief recess was taken to obtain copies of the Open Space Land Acquisition Ordinance**

T. Madonna commented her interpretation after reading the ordinance, was that the Board of Selectmen appoint the entire committee, as according to the first sentence in 60-3 of the ordinance. The individual Commissions select their members for the committee and the Board of Selectmen actually appoints the members. The Board will wait for the selection letters from the individual Committees before moving forward with this item.

**MOTION:** Motion was made by S. Mikutel, seconded by T. Madonna, to move items 4c and 5a, both executive sessions, after item 7 Public Forum. **Motion carried unanimously.**

## 7. Public Forum

**Ransom Young** – expressed his concern over his neighbor, Chris Seidel, putting trees and brush on his property at Red Barn Road and claiming it was done by the Town.

**Norm Higgins** – would like to see the Public Works clear the grass and brush back from the side of the roads where it has overgrown again due to all the rain we have received. He also noted his

support for the location of the Ambulance garage off Route 138 which was passed by Planning & Zoning last night. This would be good since in the past years the Town has grown in that area and it would show commercial development that we are moving forward with better ambulance service. He also noted he is donating 24 shirts to use as a fundraiser to kick off a campaign for the Veteran's Housing and his wife is going to do a dance in Lisbon to raise money also.

**Joseph Foye** – Noted Griswold was incorporated in 1815 and will be celebrating its 200<sup>th</sup> anniversary in four years and would like to see a committee established for planning events associated with that celebration. P. Anthony commented there would be a group set up for fund raising but there is nothing at this time. J. Foye commented the Town Clerk has some funds but it is for the National Celebration only. S. Mikutel recommended, when the Board of Selectmen feels it is appropriate, the Board forms a Committee to handle the celebration events and the town should give some money to that committee so they are not relying solely on fund raising. P. Anthony commented he is aware of companies that would be willing to make donations to such committee. T. Madonna commented that in each of the next four years budgets, some funds be allocated to that committee so there is subsidy for the committee to start with and then add the fund raising aspect of corporate sponsorships.

4. c. **Executive Session** – to discuss personnel issue

**MOTION:** Motion was made by T. Madonna, seconded by S. Mikutel, to enter into executive session (7:15 PM) for the purpose of discussing a personnel issue and to invite in Lisa Wood. **Motion carried unanimously.**

**\*Executive Session ended at 7:26 PM**

**MOTION:** Motion was made by S. Mikutel, seconded by T. Madonna, to table item 4c pending a report from the financial director. **Motion carried unanimously.**

5. a. **Executive Session** – to discuss personnel issue

**MOTION:** Motion was made by S. Mikutel, seconded by T. Madonna, to enter into executive session (7:27 PM) for the purpose of discussing a personnel issue. **Motion carried unanimously.**

**\*Executive Session ended at 7:39 PM**

8. **Adjournment**

**MOTION:** Motion was made by S. Mikutel, seconded by T. Madonna, to adjourn the meeting at 7:40 PM. **Motion carried unanimously.**

Respectfully Submitted,

Lisa M. Wood,  
Executive Assistant