



Town of Griswold

28 Main Street
Griswold, CT 06351



**Board of Selectman
Special Meeting
Selectmen's Meeting Room
28 Main Street, Jewett City, CT
October 8, 2014
4:45 PM**

APPROVED MINUTES

1. **Call to Order/Roll Call** – Meeting was called to order at 4:45 PM by Kevin Skulczyck, First Selectman

Members Present: Kevin Skulczyck, First Selectman
Steve Mikutel, Second Selectman
Philip E. Anthony, Third Selectman

Others Present: Lisa M. Wood, Executive Assistant

2. **Discussion and possible action on selection of applicants to be interviewed for the positions of Assistant Assessor and Assessor**

MOTION: Motion was made by P. Anthony, seconded by S. Mikutel, to table to another date any discussion or review on the position of Assistant Assessor. **Motion carried unanimously.**

S. Mikutel noted his disappointment in the total number of applicants and qualified applicants. None of the applicants are CT certified and we have to explore if that is going to cause some problems. Before interviewing the two possible candidates he would like to find out from our attorney what kind of problems do they foresee if we hire someone who is not certified and do they recommend we hire someone who is not certified with the expectation they become certified and what happens if they don't pass. If we do hire someone who is not certified then he recommends we have them sign a letter that they are required to become certified within a certain amount of time or they have to vacate the position. P. Anthony also agreed a conditional hire is the only way he would consider hiring someone who is not certified. K. Skulczyck noted for P. Anthony, the employment ad was placed in the Norwich Bulletin, the Assessor's Association and the State of CT job bank. It was noted that if we need to

advertise again, that we spend the money on the Hartford Courant and reach out to CCM. It was agreed there were only two applicants worthy of interviewing and interviews would be held on October 14, 2014 at 5:15 PM.

MOTION: Motion was made by S. Mikutel, seconded by P. Anthony, to interview applicant #5 and #6 at 5:15 PM on October 14, 2014. **Motion carried unanimously.**

3. Adjournment

MOTION: Motion was made by P. Anthony, seconded by S. Mikutel, to adjourn the meeting at 5:05 PM. **Motion carried unanimously.**

Respectfully Submitted,

Lisa M. Wood,
Executive Assistant