



Town of Griswold

Board of Selectman
Regular Meeting
October 13, 2009

6:30 pm

Town Hall Meeting Room



MINUTES

1. **Call to Order/Roll Call:** P. Anthony called the meeting to order at 6:30 pm.

Present:

Philip Anthony, First Selectman
Steve Mikutel, Second Selectman
Anne Hatfield, Third Selectwoman

Also Present:

Barbara Crouch, Director of Finance
Keleigh Baretincic, Recording Secretary

2. **Approval of Minutes:**

- a. **September 22, 2009 Regular Meeting Minutes:** **MOTION:** S. Mikutel motioned and was seconded by P. Anthony to approve the September 22, 2009 Regular Meeting Minutes as presented. There was no discussion. P. Anthony and S. Mikutel voted in favor. A. Hatfield abstained. **Motion carried.**
- b. **September 25, 2009 Special Meeting Minutes:** **MOTION:** S. Mikutel motioned and was seconded by P. Anthony to approve the September 25, 2009 Special Meeting Minutes as presented. There was no discussion. P. Anthony and S. Mikutel voted in favor. A. Hatfield abstained. **Motion carried.**
- c. **September 29, 2009 Special Meeting Minutes:** **MOTION:** S. Mikutel motioned and was seconded by P. Anthony to approve the September 30, 2009 Regular Meeting Minutes as presented. There was discussion that the date was incorrect on the minutes, however, the correct date of the meeting was Wednesday September 30, 2009. P. Anthony and S. Mikutel voted in favor. A. Hatfield abstained. **Motion carried.**

3. **Correspondence: Sent/Received:** None

4. **New Business**

- a. **Re-appointment of Peter Zvingilas as Building Official to a four year term effective October 23, 2009 to October 22, 2013:** The Board of Selectmen (BOS) noted that re-appointing P. Zvingilas is in compliance with Connecticut State Statutes. **MOTION:** S. Mikutel motioned and was seconded by A. Hatfield to re-appointment Peter Zvingilas as Building Official to a four year term effective October 23, 2009 to October 22, 2013. There was no discussion. All in favor; **motion carried.**
- b. **Authorize the First Selectman to sign the change order form for the Griswold Middle School Addition and Renovation Project with FIP Construction in the amount of \$18,461.96:** **MOTION:** S. Mikutel motioned and was seconded by A. Hatfield to authorize the First Selectman to sign the change order for the Griswold Middle School Addition and Renovation Project with FIP Construction in the amount of \$18,461.96. There was no further discussion. All in favor; **motion carried.**

- c. **Authorize the First Selectman to sign grant documents for the Justice Assistance Grant (JAG) in the amount of \$9,100.00:** The BOS noted that this same grant was authorized last year. **MOTION:** A. Hatfield motioned and was seconded by S. Mikutel to authorize the First Selectman to sign grant documents for the Justice Assistance Grant (JAG) in the amount of \$9,100.00. There was no discussion. All in favor; **motion carried.**
- d. **Discussion and action on approving the Fund Balance Policy as presented by the Finance Director:** B. Crouch, Director of Finance noted that the Board of Finance had already approved the Fund Balance Policy, but that the auditors would like the BOS to approve it as well. The BOS discussed the policy briefly. **MOTION:** S. Mikutel motioned and was seconded by A. Hatfield to approve the Fund Balance Policy as presented by the Finance Director. There was no discussion. All in favor; **motion carried.**
- e. **Review and Discussion on the revised contract for environmental services at 226 East Main Street:** P. Anthony noted that the contract was still being reviewed by Tighe and Bond, the company chosen to perform the work. The BOS discussed how to help speed the process along. **MOTION:** S. Mikutel motioned and was seconded A. Hatfield to table this item. There was no discussion. All in favor; **motion carried.** A. Hatfield noted that she has previously recused herself from prior meetings on this topic.

5. Old Business

- a. **Building fee Waiver for home owners over the age of 62:** P. Anthony explained that this item was still under review by the Town Attorney. **MOTION:** S. Mikutel motioned and was seconded by A. Hatfield table this item. There was no discussion. All in favor; **motion carried.**
- b. **Discussion on the Public Works Sand bid specifications:** B. Crouch noted that after prior comments from a resident referencing the terms of the bid. B. Crouch informed the BOS that she had spoken with the Road Superintendent and he prefers to bid the sand by the cubic yard and that is how will be go out to bid. **No action taken.**

6. **Any Other Business that may properly come before the Board:** S. Mikutel motioned and was **MOTION:** S. Mikutel motioned and was seconded by A. Hatfield to add Environmental Protection Agency (EPA) Grant for discussion. P. Anthony reviewed with the BOS that the Town Planner, Carl Fontneau has been working on. The BOS discussed that they would like to more thoroughly review the grant before acting on it. **MOTION:** S. Mikutel motioned and was seconded by A. Hatfield to table this item until such a time that they have more thoroughly reviewed the documents. There was no discussion. All in favor; **motion carried.**

A. Hatfield left the meeting at 7:00pm.

7. Public Forum:

- A resident noted that the school was not disposing of their inventoried property correctly and that it still needed to be disposed of according to procedure. B. Crouch explained that the schools will be in accordance from now on.
- A resident explained a situation that had occurred at his home involving the Griswold Ambulance and their response times and the ability of the second responders to arrive within a timely manner also. The BOS discussed this at length and will look into the matter.
- A resident noted that he still felt the sand bids should go out to be measured by the ton.
- A resident thanked the Town for its work on Richardson Hill Road.

- 8. Adjournment: MOTION:** S. Mikutel motioned and was seconded by P. Anthony to adjourn. There was no discussion. All in favor; **motion carried.** P. Anthony adjourned the meeting at 7:30 pm.

Respectfully Submitted,

Keleigh Baretincic
Recording Secretary