



Town of Griswold
**Board of Selectman
Regular Meeting
October 28, 2008
6:30pm
Town Hall Meeting Room**



MINUTES

1. Call to Order/Roll Call: P. Anthony called the meeting to order at 6:31 pm.

Members Present:

Philip Anthony, First Selectman
Steve Mikutel, Second Selectman
Anne Hatfield, Third Selectwoman

Also Present:

Kathy Maxwell, Director of Finance
Keleigh Baretincic, Recording Secretary

2. Approval of Minutes:

- a. October 14, 2008 Regular Meeting Minutes:** S. Mikutel motioned and was seconded by A. Hatfield to approve the October 14, 2008 Regular Meeting Minutes as presented. There was no discussion. All in favor; **motion carried.**

3. Correspondence: Sent/Received: None

4. New Business:

- a. Review of proposed Inventory Control Draft Ordinance prepared by J.R. Norman Sylvestre:** Mr. Sylvestre described to the Board of Selectmen (BOS) how he drafted the proposed ordinance. It was derived from another Towns ordinance and altered the wording to fit Griswold. Mr. Sylvestre noted that the ordinance would provide inventory accountability that is not currently in place. **MOTION:** S. Mikutel motioned and was seconded by A. Hatfield to table this item for further review and to ask for input from the Director of Finance as well as the School Business Director. There was no discussion. All in favor; **motion carried**
- b. Request from the Griswold Planning and Zoning Commission to call a Special Town Meeting to Abandon/Discontinue Lee Road: MOTION:** A. Hatfield motioned and was seconded by S. Mikutel to call a Special Town Meeting on November 12, 2008 at 6:00 pm to discuss and act on abandoning a portion of Lee Road. There was no discussion. All in favor; **motion carried.**
- c. Request from the Griswold Planning and Zoning Commission to reduce the balance on the irrevocable standby letter of credit; # SLC 1026 from Jewett City Savings Bank from \$286,365.00 to \$17,182.00 for Danika Way: MOTION:** S. Mikutel motioned and was seconded by A. Hatfield to reduce the balance on the irrevocable standby letter of credit; # SLC 1026 from Jewett City Savings Bank from \$286,365.00 to \$17,182.00 for Danika Way as recommended by the Planning and Zoning Commission (PZC). The BOS confirmed that there was a recommendation from the PZC and that testing had been performed on site. There was no further discussion. All in favor; **motion carried.**

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5. Old Business

- a. **Discussion and possible action to authorize the First Selectman to sign the Materials Testing Agreement:** The Agreement was reviewed by the Town Attorney. **MOTION:** A. Hatfield motioned and was seconded by S. Mikutel to authorize the First Selectman to sign the Materials Testing Agreement for the School Building Committee. There was no discussion. All in favor; **motion carried.**
- b. **Discussion and possible action on entering a new roadway bond for Lilly Pond Rd, for St. Mary's Cemetery; work to be done by Cyr Construction:** The BOS discussed the letter from Mr. Cyr. No action taken.

6. Any Other Business that may properly come before the Board

- a. **MOTION:** S. Mikutel motioned and was seconded by A. Hatfield to authorize the First Selectman to accept the grant for the Sheldon Road Recreational Complex, the A.A. Young Fire House playscape and the Skate Park grant. There was no discussion. S. Mikutel and A. Hatfield voted in favor. P. Anthony abstained. **Motion carried.**
- b. **MOTION:** A. Hatfield motioned and was seconded by S. Mikutel to waive the bid ordinance requirements to accept the State low bidder for winter road salt. There was no discussion. All in favor; motion carried.

P. Anthony noted that the Public Forum is limited to three minutes speaking time per person. People must identify themselves for the record and should refrain from any personal attacks. Speaking should be done from the microphone at the front; any persons with disabilities should note that verbally and may speak from their seats.

7. Public Forum:

- a. A resident presented a copy of an email from the Governors Office of an email regarding the current State budget deficit and mitigating solutions including deferring the \$50,000.00 State Grant monies for the Sheldon Road recreational project. The BOS was not aware of this email and will follow up.
- b. A resident commented on the draft inventory ordinance proposal

8. **Adjournment:** S. Mikutel motioned and was seconded by A. Hatfield to adjourn. There was no discussion. All in favor; **motion carried.**

Respectfully Submitted,

**Keleigh Baretincic
Recording Secretary**