



Town of Griswold

Board of Selectman
Regular Meeting
November 12, 2008
6:30pm
Town Hall Meeting Room



MINUTES

1. Call to Order/Roll Call: P. Anthony called the meeting to order at 7:00pm.

Members Present:

Philip Anthony, First Selectman
Steve Mikutel, Second Selectman
Anne Hatfield, Third Selectwoman

Also Present:

Kathy Maxwell, Director of Finance
Keleigh Baretincic, Recording Secretary

2. Approval of Minutes:

- a. October 28, 2008 Regular Meeting Minutes:** A. Hatfield motioned and was seconded by S. Mikutel to approve the October 28, 2008 Regular Meeting Minutes as presented. There was no discussion. All in favor; **motion carried.**

3. Correspondence: Sent/Received: None.

4. New Business:

- a. Discussion and possible action on the vacant Public Works Foreman position:** It was noted that the position was posted in house as required by the union contract. Two employees responded. S. Mikutel motioned and was seconded by A. Hatfield to table this item. There was no discussion. All in favor; **motion carried.**
- b. Discussion on the budget of the Griswold Veterans Memorial Park Commission's objection to budget issues:** The Board of Selectmen (BOS) discussed that as of last year the park committee became responsible for the upkeep of the park and that their budget has been structured to cover the cost of events, not maintenance. It was also noted that the committee currently has about \$3,000.00 in their budget. The BOS recommended that the committee should return to the BOS if and when their budget is close to being depleted.
- c. Financial Reports 2009 from the Director of Finance:** No action or discussion, for review only.
- d. Authorize The First Selectman to sell the surplus to the Town of Voluntown instead of sending it to auction: MOTION:** S. Mikutel motioned and was seconded by A. Hatfield to authorize the First Selectman to have the Superintendent of Public Works sell the surplus snow truck to the Town of Voluntown. There was no discussion. All in favor; motion carried.

5. Old Business

- a. Review of proposed Inventory Control Draft Ordinance prepared by J.R. Norman Sylvestre:** K. Maxwell was not able to review this yet and had not heard any comments from the School Business Manager either. **MOTION:** S. Mikutel motioned and was seconded by A. Hatfield to table this item until the next regular meeting. There was no discussion. All in favor; motion carried.

- b. Discussion and possible action regarding the Anthony Fund:** This item will need to be sent to a Special Town Meeting to reestablish the fund. The calling of the meeting will be added to the next regular BOS meeting. **MOTION:** S. Mikutel motioned and was seconded by A. Hatfield to table this item until the next regular BOS meeting. There was no discussion. All in favor; **motion carried.**
- c. Discussion and possible action on an Agreement between the Town and American Legion Ambulance:** P. Anthony will be speaking with the first selectman of Canterbury about the possibility of regionalizing services. The BOS discussed that the bundle billing agreement would only run for six months, but would need to be sent to the Board of Finance (BOF), therefore limiting the time frame to act. **MOTION:** S. Mikutel motioned and was seconded by A. Hatfield to recommend this agreement to the Board of Finance contingent on their approval of funds. There was no discussion. All in favor; **motion carried.**
- d. Longevity payments for the Griswold Regional Visiting Nurses:** **MOTION:** A. Hatfield motioned and was seconded by S. Mikutel to follow the advice of the Town Attorney and provided the nurses severance pay pursuant to the union contract. There was no discussion. All in favor; **motion carried.**
- e. Capitol Improvement Plan request from the Director of Finance:** The BOS discussed reinstating the Capitol Improvement Plan. **MOTION:** S. Mikutel motioned and was seconded by A. Hatfield to reinstate the Capitol Improvement Committee with 5 members: 1 from the BOS, 1 from Planning and Zoning (PZC), 2 from the BOF and 1 member at large. There was no discussion. All in favor; **motion carried.**

6. Any Other Business that may properly come before the Board:

MOTION: A. Hatfield motioned and was seconded by S. Mikutel to add to the agenda a memo from Town Planner Carl Fontneau regarding digital mapping. There was no discussion. All in favor; **motion carried.**

Digital mapping memo from Town Planner Carl Fontneau: C. Fontneau noted in the memo that hiring Cartogram to perform digital mapping tasks for the Town. K. Maxwell noted that no additional funds need to be appropriated for this; there is currently money in the GIS line item. **MOTION:** A. Hatfield motioned and was seconded by S. Mikutel to authorize the First Selectman to sign the proposal with Cartogram. There was no discussion. **All in favor; motion carried.**

P. Anthony noted that the Public Forum is limited to three minutes speaking time per person. People must identify themselves for the record and should refrain from any personal attacks. Speaking should be done from the microphone at the front; any persons with disabilities should note that verbally and may speak from their seats

7. Public Forum:

- A resident was pleased that the draft they submitted was being addressed by the BOS. The resident also inquired about creating a Blight Ordinance as discussed by the PZC.
- One resident mentioned that Briggstown cemetery has not been mowed. P. Anthony responded that it is slated to be mowed once more before winter.
- A few residents brought up concerns about American Ambulance billing for services not provided.

Adjournment: A. Hatfield motioned and was seconded by S. Mikutel to adjourn. There was no discussion. All in favor; motion carried. P. Anthony adjourned the meeting at 7:45 pm.

Respectfully Submitted,

Keleigh Baretincic
Recording Secretary