



**Town of Griswold**  
**Board of Selectmen**  
**Special Meeting**  
**November 25, 2014**  
**4:45 PM**  
**Selectmen's Meeting Room/2<sup>nd</sup> Floor**  
**28 Main Street, Griswold, CT**



**APPROVED MINUTES**

1. **Call to Order/Roll Call** – Meeting was called to order at 5:00 PM by Kevin Skulczyck, First Selectman

**Members Present:** Kevin Skulczyck, First Selectman  
Steve Mikutel, Second Selectman  
Philip E. Anthony, Third Selectman

**Others Present:** Lisa M. Wood, Executive Assistant

2. **Executive Session** – Discussion on RFP's received for ambulance services

K. Skulczyck commented that on the advice of the town attorney, he would rather not go into executive session to discuss this item. There was brief discussion and the other Board Members agreed.

3. **Executive Session** – Discussion on update for contract services for Main Street Streetscape Improvements

4. **Executive Session** – Discussion on final letter of intent for property located at 226 East Main Street

**MOTION:** Motion was made by P. Anthony, seconded by S. Mikutel, to enter into executive session at 5:04 PM to discuss contract services for Main Street Streetscape Improvements and to discuss the final letter of intent for property located at 226 East Main Street. **Motion carried unanimously.**

**MOTION:** Motion was made by S. Mikutel, seconded by P. Anthony, to come out of executive session at 5:41 PM. **Motion carried unanimously.**

5. **Discussion and possible action on received for ambulance services** – There was no discussion or action on this item.
6. **Discussion and possible action on update for contract services for Main Street Streetscape Improvements** – There was no discussion or action on this item.

**7. Discussion and possible action on final letter of intent for property located at 226 East Main Street**

**MOTION:** Motion was made by S. Mikutel, seconded by P. Anthony, to authorize the First Selectman to sign the letter of intent dated November 14, 2014 between United Community & Family Services and the Town of Griswold, on the assumption that this letter of intent will not bind the Town should any of the conditions contained therein not come to realization and with the deletion of the following words under the buyer section of contingencies “the value of which must be agreed to by the party not providing the like-kind labor and materials”, which is part of the fifth item under buyer contingencies.

**8. Adjournment**

**MOTION:** Motion was made by P. Anthony, seconded by S. Mikutel, to adjourn the meeting at 5:47 PM. **Motion carried unanimously.**

**Respectfully Submitted,**

**Lisa M. Wood,  
Executive Assistant**