

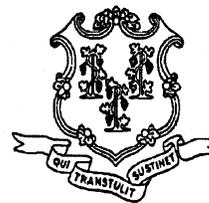


Town of Griswold

Board of Selectman
Regular Meeting
December 22, 2009

6:30 pm

Town Hall Meeting Room



MINUTES

1. **Call to Order/Roll Call:** P. Anthony called the meeting to order at 6:30 pm.

Present:

Philip Anthony, First Selectman
Steve Mikutel, Second Selectman - *arrived at 6:33 pm*
Theresa Madonna, Third Selectwoman

Also present:

Barbara Crouch, Finance Director
Keleigh Baretincic, Recording Secretary
7 Interested Persons

2. **Approval of Minutes:**

- a. **December 8, 2009 Regular Meeting Minutes:** **MOTION:** T. Madonna motioned and was seconded by P. Anthony to approve the December 8, 2009 Regular Meeting Minutes as presented. There was no discussion. All in favor; **motion carried.** (*S. Mikutel was not present at the time of this vote*)
- b. **December 10, 2009 Special Meeting Minutes:** **MOTION:** T. Madonna motioned and was seconded by P. Anthony to approve the December 10, 2009 Special Meeting Minutes as presented. There was no discussion. All in favor; **motion carried.** (*S. Mikutel was not present at the time of this vote*)
- c. **December 16, 2009 Special Meeting Minutes:** T. Madonna motioned and was seconded by P. Anthony to approve the December 16, 2009 Special Meeting Minutes as presented with the following amendment; Item
All in favor; **motion carried.** (*S. Mikutel was not present at the time of this vote*)

3. **Correspondence: Sent/Received:** None

4. **New Business**

- a. **Authorize the First Selectman to sign the change order form with Child Scapes, project #38-54589-1Update -3:** Ryan Aubin, Parks & Recreation and Youth Services Director was present and reviewed with the Board of Selectmen (BOS) the need for the change order. He explained that the removal process of the old set at the school included the need to cut the concrete anchor beams of the set, therefore making reuse of the set impossible at the Town playground. The total increase in cost is \$2,020.00 which included a cost savings from delaying the installation until March of 2010. The BOS discussed that the increase would be covered by the existing grant for the project. **MOTION:** S. Mikutel motioned and was seconded by T. Madonna to authorize the First Selectman to sign the change order form with Child Scapes, project #38-54589-1Update -3. There was no discussion. All in favor; **motion carried.**

- b. Discussion and possible action on a request from Clearwater Home Improvement for a road bond reduction for Danika Way from the current 6% bond to a 2% bond:** The BOS reviewed the letter of request from Clearwater Home Improvement as well as a letter from Road Superintendent Todd Babbitt stating that he found no problems with the completed work. T. Babbitt recommended that the BOS approve the request to lower the bond to 2%. **MOTION:** T. Madonna motioned and was seconded by S. Mikutel to approve the request from Clearwater Home Improvement to reduce the road bond for Danika Way from \$17,182.00 to \$5,727.00 (2%). There was no discussion. All in favor; **motion carried.**
- c. Discussion and possible action on a request from Cheryl Giuliano for a road bond release for Arthur's Way in the amount of \$5,908.58; which represents the remaining 2% of the original bond; with the release date affective December 27, 2009:** The BOS reviewed the letter of request from Cheryl Giuliano as well as a letter from Road Superintendent Todd Babbitt stating that he found no problems with the paved road, the storm water drainage system or the curbing. T. Babbitt noted in his correspondence that there are four remaining curb openings for future lot sales and compared them to the approved plans. He also noted in his correspondence that the developer placed the required stop bar at the exit and installed the required 50 feet of double yellow line at the intersection of Route 138. T. Babbitt recommended that the BOS approve the request to release the bond. The BOS briefly discussed the language in the correspondence from T. Babbitt. T. Madonna questioned that the recommendation did not appear to be as clear as the recommendation on Danika Way (*item 4b, see above*). P. Anthony noted that T. Babbitt is cautious and thorough when inspecting roads for bond releases and or reductions, but he will contact T. Babbitt to confirm that he is satisfied with the work. **MOTION:** S. Mikutel motioned and was seconded by T. Madonna to approve the request from Cheryl Giuliano for a road bond release for Arthur's Way in the amount of \$5,908.58; which represents the remaining 2% of the original bond; with the release date affective December 27, 2009, upon the recommendation of Road Superintendent T. Babbitt and with the provision that there are no outstanding issues. There was no discussion. All in favor; **motion carried.**
- d. Discussion and possible action to authorize the Recreation Director to go out bid on a fence for the Griswold T-Ball field:** P. Anthony explained that the Recreation Director is almost ready to go out to bid for fencing for the Griswold T-Ball field. The BOS discussed that the Recreation Director should seek guidance in the drafting of the bid specifications from the Director of Finance and if needed Boundaries, LLC prior to bid publication. The fencing will be installed in the spring. It was noted that bid specification should always include an "escape clause". **MOTION:** S. Mikutel motioned and was seconded by T. Madonna to authorize the Recreation Director to go out bid on a fence for the Griswold T-Ball field with the proviso that the work remains covered by grant monies already in hand for this purpose. There was brief discussion to include a requirement for the Recreation Director to work with the Finance Director on the bid specifications. The BOS discussed that it was understood. There was no further discussion. All in favor; **motion carried.**

5. Old Business

- a. Discussion on the creation of a Blighted Building Ordinance for the Town of Griswold:** The BOS will review the sample ordinances received and will take up the matter at the January 26, 2010 Regular Meeting. **No action taken.**

6. Any Other Business that may properly come before the Board: None

7. Public Forum

P. Anthony asked that persons wishing to speak should stand and try to walk to the front microphone if possible. They should identify themselves for the record and limit the comments to two minutes.

- A resident asked about the junk cars located at 1560 Voluntown Road. He noted that a Cease and Desist was issued on the property on September 2, 2009 and although some work had been done, there were still vehicles remaining on the property and no fines have been issued to date. Additionally the resident brought up the property located at 11 Rhea Street, which had a Cease and Desist order issued in August of 2009. The BOS will have K. Baretincic draft a letter to the Planning and Zoning Commission to ask them about the status of both properties. The BOS also discussed the possibility of the appointment of a hearing officer.
- A resident was present and informed the BOS that the Health & Safety Committee (HSC) is reviewing the status of the “bee sting” response time as discussed at a previous meeting. He also noted that the HSC will be able to submit a revised ordinance for review and discussion to the BOS by March 2010. The revision includes comments from the First Selectman, The Emergency Management Coordinator and the Town Attorney.
- A resident brought up a building on E. Main Street that he feels is unsafe. P. Anthony noted that that would fall under the prevue of the Zoning Enforcement Officer and should be addressed if it presents a public safety concern.
- A resident expressed his appreciation to the Public Works crew for doing a great job plowing the roads after the storm on Sunday.

8. Adjournment: MOTION: S. Mikutel motioned and was seconded by T. Madonna to adjourn. There was no discussion. All in favor; **motion carried.** P. Anthony adjourned the meeting at 7:15 pm.

Respectfully Submitted,

**Keleigh Baretincic
Recording Secretary**