



## Town of Griswold

Board of Selectman  
Regular Meeting  
September 23, 2008  
6:30pm  
Town Hall Meeting Room



### MINUTES

**1. Call to Order/Roll Call:** P. Anthony called the meeting to order at 7:06 pm.

**Members Present:**

Philip Anthony, First Selectman  
Steve Mikutel, Second Selectman  
Anne Hatfield, Third Selectwoman

**Also Present:**

Kathy Maxwell, Director of Finance  
Keleigh Baretincic, Recording Secretary

**2. Approval of Minutes:**

- a. **September 9, 2008 Regular Meeting Minutes:** **MOTION:** S. Mikutel motioned and was seconded by A. Hatfield to approve the September 9, 2008 Regular Meeting Minutes. There was no discussion. All in favor; **motion carried.**

**3. Correspondence: Sent/Received:**

- a. **Letter dated September 16, 2008 from Betty Knox stating that she enjoyed her time filling in at Town Hall while Shannon Webster was on maternity leave. She thanked the BOS for the opportunity and stressed that she is available in the future should the need arise:** The BOS was appreciative of Betty's service to the Town and will post a letter of thanks to Betty.
- b. **Letter dated September 22, 2008 from Borough Warden Cynthia Kata regarding clearing the site line by the No Parking signs located at the top of Palmer Ave and High Street:** P. Anthony will have the streets signs looked at by Public Works and will also have them drive through Town to verify that all site lines are clear of debris and or branches. K. Baretincic will respond in writing to the Borough to inform them of the process.
- c. **Letter dated September 15, 2008 from resident Renee Chabotte regarding the need for sidewalks in the Borough near the Veterans Park:** The Board of Selectmen (BOS) discussed the need for sidewalks and will continue to look into possible ways to increase the number of sidewalks in the Borough.

**4. New Business:**

- a. **Possible executive session to discuss: Superintendent of Public Works Contract:** **MOTION:** S. Mikutel motioned and was seconded by A. Hatfield to table item 4.a for at least on week until further review can be made. There was no discussion. **All in favor; motion carried.**
- b. **Possible action related to item 4a:** No action taken.

- c. **Discussion and possible action on the roadway bond for Zvingilas Court:** There was a letter from acting Road Superintendant Paul Brycki stating that there have been no issues with the road and no reasons to use the bond. P. Brycki recommended the release of the bond. **MOTION:** S. Mikutel motioned and was seconded by A. Hatfield to release the roadway bond for Zvingilas Court and bring it to a zero balance. There was no discussion. All in favor; **motion carried.**
- d. **Materials testing for the School Building Project:** **MOTION:** S. Mikutel motioned and was seconded by A. Hatfield to table item 4d until it has been further reviewed by an the Town Attorney. There was no discussion. All in favor; **motion carried.**

## 5. Old Business

- a. **Discussion and possible action regarding longevity payments for the Griswold Visiting Nurses:** **MOTION:** S. Mikutel motioned and was seconded by A. Hatfield to table item 5b until the Town receives the legal opinion it is waiting on. There was no discussion. **All in favor; motion carried.**
- b. **Williams Street site line update:** P. Brycki is still trying to speak with the land owner to reach an amicable resolution. There is also an issue with deciphering the center line of the road which would be able to provide where exactly the Town right away is on the property. No action taken.

## 6. Any Other Business that may properly come before the Board

- a. **Fund Balance Policy:** K. Maxwell described that this is the second time that the BOS has seen this. The Board of Finance recently voted to recommend that it be adopted by the BOS. K. Maxwell described the policy and that she would like to see action taken on by the spring of 2009. **MOTION:** S. Mikutel motioned and was seconded by A. Hatfield to table item 6a to allow time for further review and to see what type of policies other towns have. There was no discussion. All in favor; motion carried.
- b. **Pachaug Pond Drawn Down Request:** The Town Planner is currently working on a letter to formally request the draw down through the Department on Environmental Protection. The State study is informally complete P. Anthony stated.
- c. **P. Anthony clarification:** P. Anthony clarified that an amount of \$300,000.00 noted in the Norwich Bulletin as having been reject as an out of court settlement offer in the Andrea Charron trial was a settlement that was turned down in the summer of 2006, prior to his taking office.

## 7. Public Forum

- A resident expressed concerns that the Sheldon Road recreation field be properly engineered for drainage.
- The returning of phone calls from the Office of the First Selectman was brought up by a resident. P. Anthony apologized and will be in touch with the resident in the near future about the Pachaug Pond draw down.
- A resident was very pleased that the school bus turnaround on Sam Chikan Road has been fixed. The resident credited P. Anthony with the fix.
- The issue of the Charron lawsuit settlement payments was raised by a resident. K. Maxwell and P. Anthony described the three scenarios that could happen should the Town have to pay. Additionally, the Town has looked into more liability coverage, but the policies are limited for coverage of back and future wages.

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- One resident felt that additional training of senior Town Hall employees would be helpful to avoid future issues such as the Charron lawsuit.
  - Another issue that was brought up by a resident was the low bidder for the school building project cement. If the contractor is far away, a delay due to traffic could affect the pouring of the cement.
  - A resident mentioned that the bank across the street from the Town Hall has cars displayed in its parking lot that should not be left there.
- 8. Adjournment:** S. Mikutel motioned and was seconded by A. Hatfield to adjourn. There was no discussion. All in favor; motion carried. P. Anthony adjourned the meeting at 7:20 pm.

**Respectfully Submitted,**

**Keleigh Baretincic  
Recording Secretary**