

**Town of Griswold
Ethics Commission Meeting
February 04, 2014**

The February 4, 2014 special meeting of the Griswold Ethics Commission was called to order at 7:05 pm by Ethic Commission Chairman Elizabeth Sibicky.

- I. **Roll Call:** The Roll Call was stated by the Chairman and the following members were present at the meeting: Chairman Elizabeth Sibicky, Vice-Chairman Patrick Chao, Elizabeth Scannell, Joe Foy, and alternate Mark Sulik. The Chairman asked Mark Sulik to assume the duties of a regular member due to the absence of Todd Gudeahn. A quorum of members was present.
- II. **Approval of Minutes:** The Chairman called for a motion to approve the minutes of the January 10, 2014 special meeting. A motion was made by Patrick Chao and seconded by Joe Foy to accept the minutes as published. All were in favor and the motion carried.
- III. **Old Business: Introduction of Alternate member:** The Chairman introduced Mark Sulik, who has been appointed by the Board of Selectmen, as an alternate member to the Ethics Commission. It was noted that Mr. Sulik had attended the recent FOI workshop along with other Commission members. Mr. Sulik was welcomed to the Commission.
- IV. **New Business: Request for Advisory Opinion :** The Chairman distributed copies of the Request for Advisory Opinion (attached) and the budget worksheet for the Tax Collector's Office.(attached). Mrs. Sibicky noted that she had requested additional information from the Finance Director concerning which line items reflected benefits of Mrs. Kathy Levy and if the Tax Collector had any control over her hours.(see attached) Relevant sections of the Griswold Code of Ethics (35-10(b) and 35-10(c)) were reviewed. Chapter 35-2 outlining that public office is a public trust was also reviewed. It was noted by the Chairman that we would work on the response and

she would type it in her laptop and then we could approve the final version at this meeting as opposed to scheduling a second meeting. Discussion focused on what line items should Mr. Levy vote on, and which items he should refrain from voting on. It was noted that new information received at the October 2013 Ethics training stipulated that an individual who is recusing himself on any issue, should not participate in any discussions of the issue and should leave the room during the discussion and vote. It was noted that this information should be specified to the BOF as it reflects a change to the Advisory Opinions given previously.(see attached cover letter) A motion to approve the drafted Advisory Opinion (attached) was made by Patrick Chao and seconded by Mark Sulik. All were in favor and the motion was approved.

- V. **Adjournment:** At 7:49 pm having no further business, the Chairman called for a motion to adjourn. A motion was made by Patrick Chao and seconded by Joe Foy to adjourn. All were in favor and the motion carried.

Respectfully submitted this 6th day of January, 2014

Elizabeth Scannell
Commission Secretary