

**Town of Griswold
Public Health and Safety Committee
28 Main Street, Griswold, CT 06351**

Ordinance Review Subcommittee

MINUTES

July 29, 2010

- I. Roll Call – Present: Pat LaPierre, subcommittee Chair, Brian Baker, Susan Gunderman and Marcel Langlois.
- II. The meeting was called to order by Chair LaPierre at 7:05 PM followed by the Pledge to the flag.
- III. The Subcommittee reviewed the newest version of the proposed ordinance revision. This version incorporated the suggested changes and edits made by the Town Attorney. **It was moved by Pat LaPierre and seconded by Marcel Langlois to tentatively approve this draft version of the Ordinance with the changes proposed by the Town Attorney provided that all parties agree on the definition of the phrase “good cause”; it was further moved that the Town Attorney be requested to provide the Subcommittee with a final, clean draft of the Ordinance. PASSED UNANIMOUSLY.**
- IV. **It was moved to adjourn at 7:50 PM.**

Respectfully Submitted,

Susan E. Gunderman, Secretary

**DRAFT
GRISWOLD PUBLIC HEALTH AND SAFETY COMMITTEE**

MISSION STATEMENT

The Griswold Public Health and Safety Committee is committed to fostering an environment which promotes the safety and wellbeing of the citizens and employees of the Town of Griswold through shared responsibility, interaction and enhanced communication between all Town Agencies.

A REVISION OF THE ORDINANCE ESTABLISHING
A PUBLIC HEALTH AND-SAFETY COMMITTEE

IT IS HEREBY ORDAINED by the electors and qualified voters of the Town of Griswold, acting at a duly called Town Meeting, that:

1. The Town of Griswold Code of Ordinances shall be amended by accepting this revision of Chapter 72 in its entirety to read as follows:

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Chapter 72, PUBLIC HEALTH AND SAFETY COMMITTEE

§ 72-1. ~~Establishment~~ Continuation of Committee

There is hereby established a Public Health and Safety Committee for the Town of Griswold. **The Town of Griswold shall continue to have a Public Health and Safety Committee.**

§ 72-2. Appointment; Membership; Terms.

The Public Health and Safety Committee shall consist of seven (7) members, each of whom shall be appointed by the Board of Selectmen. Each member shall be appointed for a term of six years. Vacancies in any position may be filled by appointment by the board of Selectmen only for the balance of the term for which the member was or may have been appointed. The Board of Selectmen shall, with a recommendation from the Committee, for good cause, terminate the membership of any person on the Committee and replace that person with another for the balance of the relevant term. Good cause shall include, but shall not be limited to, frequent absences from Committee meetings.

A. The Public Health Committee shall consist of seven (7) members, each of whom shall be appointed by the Board of Selectmen and each member shall be appointed for a term of six (6) years, with terms to commence on July 1st. Appointments and terms shall be staggered as follows:

Group A Members. There shall be two (2) Group A members. Group A members shall be members whose terms are scheduled to expire on June 30, 2012. Upon the expiration of the current Group A members, successive appointments shall be made for terms beginning on July 1, 2012 and every six (6) years thereafter. The current Group A term that is unfilled shall no be filled and that membership position is hereby cancelled.

Group B Members. There shall be two Group B members. Group B members shall be members whose terms are scheduled to expire on June 30, 2014. Upon the expiration of the current terms of Group B members, successive appointments shall be made for terms beginning on July 1, 2014 and every six years thereafter. The current Group B term that is unfilled shall not be filled and that membership position is hereby cancelled.

Group C Members. There shall be three Group C members. Group C members shall be members whose terms are scheduled to

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expire on June 30, 2016. Upon the expiration of the current terms of Group C members, successive appointments shall be made for terms beginning on July 1, 2016 and every six years thereafter.

B. Vacancies in any position may be filled by appointment by the Board of Selectmen only for the balance of the term for which the member was or may have been appointed. The Board of Selectmen shall, for good cause, terminate the membership of any person on the Committee and replace that person with another for the balance of the term. Good cause shall include, but shall not be limited to, frequent absences form Committee meetings.

§ 72-3. Meetings.

The Committee shall meet monthly with the exception of July and August, but the Committee may otherwise meet as often as it deems necessary.

~~§ 72-4. Chairperson and Vice Chairperson~~

§ 72-4. Officers

A. Chairperson and Vice Chairperson

The **Committee** shall elect a **Chairperson** and Vice Chairperson for subsequent one-year terms (each to commence on July 1 and expire on June 30 of the following year) at the last regularly scheduled meeting of the Committee prior to the expiration of the terms of the current Chairperson and Vice Chairperson. If the position of Chairperson or Vice Chairperson should become vacant for any reason, the Committee shall elect a replacement for the balance of the relevant term as soon as possible after the vacancy occurs. The Vice Chairperson shall act in place of the Chairperson whenever the Chairperson is absent or the Chairperson's position is vacant. If the Committee should fail to elect a Chairperson or Vice Chairperson in accordance with this section, the Board of Selectmen may appoint such officer for the relevant term

B. Secretary

The Committee shall elect a Secretary for subsequent one-year terms (each to commence on July 1 and expire on June 30 of the following year) at the last regularly scheduled meeting of the Committee prior to the expiration of the terms of the current Secretary. If the position of Secretary should become vacant for any reason, the Committee shall elect a replacement for the balance of the relevant term as soon as possible after the vacancy occurs.

The duties of the Secretary shall include but **not** be limited to the taking of minutes of all meetings and the filing **of** same with the Town Clerk. The Secretary shall also file the agenda for all meetings with the Town Clerk for posting.

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§ 72-5. Powers and Duties

The duties of the Public Health and Safety Committee shall be as follows:

- A. To receive complaints regarding potential and/or existing unsafe or hazardous conditions at places or facilities open to the public in the **T**own as well as **T**own owned properties. The Committee shall ~~may~~ look into each complaint and **if appropriate,** forward ~~such~~ **the** complaint along with ~~the Committee's~~ any Committee findings to the agency having jurisdiction in the particular matter. The Committee ~~shall receive a response in a timely manner from that agency with documentation that the issue has been addressed.~~ **May request that the receiving agency advise the Committee of any action it takes.**
- B. To recommend educational programs for the specific purpose of promoting public safety and accident prevention. To work with other Town Agencies and/or Commissions, **and** with private, civic, business and other organizations and groups to accomplish this initiative.
- C. To, execute projects and to study problems of public safety and accident prevention as may be specifically assigned to it by the Board of Selectmen.

§ 72-6. Liaison Representatives

The Board of Selectmen, the Superintendent of Schools, State Police, Fire Marshal, Planning and Zoning Commission, **a the** Borough of Jewett City representative and the Chiefs of the Fire Departments may assign liaison representatives to interact with the Committee and attend Committee meetings if requested by the Chairperson of the Committee

§ 72-7. Compensation

The members of the Committee shall serve without compensation but the necessary expenses of the Committee shall be paid by the town through proper appropriation procedures.

- 2. This ordinance shall take effect fifteen days after publication ~~and should be reviewed by the Committee on a regular basis.-.~~